

MINUTES OF THE ACADEMIC COUNCIL MEETING OF JAYPEE INSTITUTE OF INFORMATION TECHNOLOGY, HELD AT 11.00 AM ON 23 NOVEMBER 2019 AT JIIT, NOIDA

Following were present:

- 1. The Vice Chancellor - Chairperson**
Prof. S.C. Saxena
- 2. Director(s) / Dean(s) of Faculties**
 - (i) Prof. Hari Om Gupta, Director Sector 128
 - (ii) Prof. Renu Luthra, Vice-Provost
 - (iii) Prof D K Rai, Dean (A&R)
 - (iv) Prof. Alka Sharma, Dean (HSS)
- 3. Head of the Departments**
 - (i) Prof. S C Katyal
 - (ii) Prof. Alka Tripathi
 - (iii) Prof. Shweta Srivastava
 - (iv) Prof Vikas Saxena
 - (v) Prof. Pammi Gauba
- 4. All Professors other than the Heads of Departments**
 - (i) Prof. Rajiv Saxena (Adjunct Professor)
 - (ii) Prof. R C Mittal
 - (iii) Prof. Anirban Pathak
 - (iv) Prof. S.P. Purohit
 - (v) Prof. Krishna Asawa
 - (vi) Prof. Amrish Kumar Agarwal
 - (vii) Prof. R.K. Dwivedi
 - (viii) Prof. Neeraj Wadhwa
 - (ix) Prof. S. Krishna Sundari
 - (x) Prof. Rajnish Kumar Mishra
 - (xi) Prof. G.K. Aggarwal
 - (xii) Prof. Sanjeev Kumar Sharma
 - (xiii) Prof. Sudha Srivastava
 - (xiv) Prof. R.B. Mishra
 - (xv) Prof. Sujata Mohanty
 - (xvi) Prof Navneet Kumar Sharma
 - (xvii) Prof Reema Gabrani
 - (xviii) Prof Vibha Rani

5. **Two Associate Professors from the Departments other than the Heads of the Departments by rotation of seniority**
 - (i) Dr. Ashish Goel
 - (ii) Dr. Tribhuvan Tewari

6. **Two Assistant Professors from the Departments by rotation of seniority**
 - (i) Dr. Shriram Purankar
 - (ii) Dr. Badri Bajaj

7. **Three persons from amongst educationists of repute or persons from any other field related to the activities of the Institution deemed to be University who are not in the service of the Institution deemed to be University, nominated by the Vice-Chancellor**
 - (i) Prof. Manoj Mishra, IIT Roorkee.
 - (ii) Prof Brahmjeet Singh, NIT, Kurukshetra
 - (iii) Sh. Ranjit Sinha, Director Campus Program Ericsson India Global

8. **Three persons who are not members of the teaching staff, co-opted by the Academic Council for their specialized knowledge**
 - (i) Sh. Ashish Banerjee – CFO

9. **The Registrar, who shall be the Secretary of the Academic Council (Ex-officio)**

Col Sharad Rastogi (Retd)

ITEM 1: WELCOME AND OPENING REMARKS BY THE CHAIRMAN

The Chairman accorded a warm welcome to all members of the Academic Council. The new members who attended the academic council for the first time were also welcomed to the meeting.

The Chairman stated that JIIT has grown into a flagship institute of the Jaypee group. He emphasized that JIIT had created a niche for itself and he expected dedicated effort from the faculty and students to ensure that JIIT maintains its standard and position in the coming time.

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The Chairman stated that the Departments need to strive hard to achieve higher attainment levels in OBE exercise being carried out in different programmes than the existing level of approx 60% being set for the academic year 2018-19.

ITEM 2: LEAVE OF ABSENCE

Request letters seeking leave of absence to the following was granted:

- (i) Sh. Subhash Verma
- (ii) Prof. S K Biswas
- (iii) Prof BP Chamola
- (iv) Prof Indira P Sarethy
- (v) Col PC Malhotra
- (vi) Mr Mihir K Jha

ITEM 3: MINUTES OF THE LAST MEETING OF THE ACADEMIC COUNCIL AND REVIEW OF THE ACTION TAKEN REPORT

The Council approved the Minutes of the last Academic Council Meeting held on 05 August 2019 and the Action Taken Report.

ITEM 4: MINUTES OF MEETING OF BOARD OF STUDIES OF ALL DEPARTMENTS

- 1) The Chairman informed the members that OBE exercise has been implemented in JIIT since the last academic session 2018-19. Even the visiting team from UGC in May this year appreciated the OBE implementation process in the Institute.
- 2) He said that all organisations need to have a Vision, from which the Mission statements are stated. He added that JIIT Vision and Mission have been clearly defined. He emphasised the necessity for all Departments to work as per their Departmental Visions and Missions which are flowing from the JIIT Vision and Mission statements.
- 3) The Chairman advised that the Minutes of Board of Studies of all the Departments to be a self explanatory document and must be prepared explaining the agenda Items and all major decisions in detail. The following points were highlighted for inclusion in the minutes of Board of Studies by all the departments:-
 - a) The details for attainment of POs, PSOs and PEOs;
 - b) Detailed action plan for improvement of attainment of POs;
 - c) Details of COs, POs and PSOs for the Masters Programme.

- d) Proposal of revision of lab contents / courses for undergraduate and post graduate courses, must include the teaching load and credit details.
- e) The comparison between original and modified course structures and the details of modifications be mentioned.
- f) Details of the new Electives and Value Added Courses being introduced be included.
- 4) The Chairman concurred with the recommendation that for new electives for BTech students must be introduced in their 6th semester, to enable the student to be fully benefited, as students are generally appearing for campus placements in 7th and 8th semesters.
- 5) The Chairman was in consonance with the suggestion that courses be structured to provide a specialisation to MTech students to assist in their placements. He advised Dean (A&R) for considering award of a certificate of proficiency to MTech Students as is being provided to BTech students, on successful completion of certain number of electives.
- 6) Shri Ranjit Sinha, member from Industry, informed that the industry requires students updated with latest technologies like Artificial Intelligence, robotics, others and such electives must be considered for inclusion. It was informed to him that a good number of electives in the areas like artificial intelligence, machine learning, IoT, data analytics, security, mobile computing, cloud computing, etc are already existing in the curriculum and being taught to students. The Chairman advised HoD CSE & IT to send the details of the electives, area wise, to Shri Ranjit Sinha.
- 7) He also advised that the electives of CSE & IT be also offered to students of other departments, as it will assist the students in their placements. The Chairman advised T&P cell to communicate to industry about the expertise of our students in these areas which are in demand in present times and will open new opportunities in future also for their placements.
- 8) On the changes in the BBA curriculum, the Chairman concurred with the increase in 10 credit points in the overall structure. He emphasised that the BBA cannot be relegated as a routine degree rather it had to evolve as a programme with high brand value as envisaged during commencement of the programme.

He highlighted the curriculum which has emphasis on finance, information technology, Digital marketing and other areas in demand in present time. He advised Vice Provost JBS and T&P cell to coordinate and create a network so as to enable the students of BBA to proceed on quality internships and get suitably placed during such internships. The approved BBA curriculum is attached as **Annexure-1**.

- 9) JBS was informed to prepare the detailed academic scheme for the transition of MBA from trimester to the semester mode. The transition would be effective with effect from Academic Year 2020-21. The current running batch (2019-21) be also converted to Semester system to bring overall academic system in synchronism.
- 10) The Chairman advised all HoDs to update and upload the Minutes of the Board of Studies on the websites.
- 11) He informed the members that Dean(A&R), Prof Alka Tripathi and Dr Anita Sahoo will make a presentation to all teaching members in both the Campuses at Sector 62 and 128 in the next few days, to appraise them on various aspects of PEOs, POs, PSOs and Cos and to bring in more clarity in understanding the whole process.
- 12) The Minutes of the Board of Studies of all the Departments were reviewed and approved. Same are attached as **Annexure-2** to **Annexure-8**.

ITEM 5: CONSTITUTION OF MODERATION COMMITTEES FOR ALL DEPARTMENTS.

- 1) The Chairman explained that the Moderation Committee for each programmes were formed to check the appropriateness of the question paper with respect to (i) setting of the question paper as per the guidelines of difficulty levels and COs (ii) distribution and coverage of specified course contents, and (iii) distribution of marks.
- 2) The Academic Council considered and approved the composition, procedure and guidelines of Moderation Committees for all the programmes.

ITEM 6: AMENDMENTS IN SECTIONS RELATED TO CONDUCT AND GRADING OF SUPPLEMENTARY EXAMINATIONS IN THE ACADEMIC SYSTEM OF M.TECH, MSC, MBA & BBA PROGRAMMES

- 1) The Council considered and approved the following proposed amendment in the conduct of the Supplementary Examination:
“The Supplementary Examination shall be of two hours duration for each subject with 100 as maximum marks”.
- 2) The Council considered and approved the following proposed amendment in grading of Supplementary Examination:
“Grades shall be determined on the basis of marks obtained by the student in the supplementary examination of the subject only. The other rules and regulations of supplementary examination will continue to be same”.
- 3) The Council approved the above amendments to be applicable for all the programmes with immediate effect.

ITEM 7: PhD EXAMINATION FEE.

- 1) The Council was informed that AICTE has made provision towards charging of PhD Thesis Examination Fee from PhD Scholars for meeting expenses. The expenses are involved in evaluation of PhD thesis by both the foreign and Indian examiners. Further, expenses towards conduct of Viva-Voce including expenses towards lodging, boarding & travel are large.
- 2) The committee considered and approved the proposal of charging a PhD Examination Fee of Rs 25000/- with effect from 01 Jan 2020, to be deposited at the time of submission of PhD Thesis.

ITEM-8 AMENDMENTS IN THE CAREER ADVANCEMENT NORMS FOR TEACHERS.

- 1) The Chairman informed the members of the Minimum Eligibility Criterion for promotions to different positions under CAS for teachers. The review of norms was overdue as the norms were set about six to seven years back. He highlighted that these will be the criterion for assessing the minimum eligibility by the screening committee.

- 2) The Chairman also stated that the norms for career advancement for teachers would henceforth be reviewed and revised, if required, every two to three years.
- 3) The proposal was approved by the Academic Council. The Minimum eligibility Criteria to become eligible for consideration for promotions to different positions under CAS for teachers is attached as **Annexure-9**.

ITEM-9 REPORT ON CURRENT PLACEMENT STATUS.

- 1) Placement position for the batch passing out in 2020 was noted by the Academic Council.
- 2) The suggestion regarding details of the placement position for the last two years to be given alongside the data for the present academic year for easier comparative analysis was accepted. The comparative data would be placed in the next meeting of the Academic Council.

ITEM-10 CONSTITUTION OF VARIOUS COMMITTEES AFTER LAST ACADEMIC COUNCIL MEETING

The council approved the constitution of following committees :-

- a) Student Council – Administrative
- b) Student Council - Academics'
- c) Institution Innovation Council
- d) Disabilities Resource Centre
- e) Green Initiatives & Waste Management Cell
- f) Capability Enhancement and Development Cell
- g) Unnat Bharat Abhiyan (UBA)
- h) Constitution of Advisory Board : Jaypee Business School
- i) Creation of 'NAD CELL'
- j) Grievance Redressal Committee

ITEM-11 ANY OTHER ITEM WITH PERMISSION OF THE CHAIR

Item 11A : Amendment in Curricula of 11th semester of Integrated M. Tech Programme

- 1) The structure of 11th semester of Integrated M. Tech Programme is same as that of 4th semester of M. Tech. Therefore, similar to M. Tech. 4th semester, option of industrial project and entrepreneurial projects along with Dissertation be provided to 11th semester Integrated M.Tech students also. Necessary amendment in the curricula of Integrated M. Tech. Program of ECE, CSE and Biotechnology be carried out.
- 2) The Council approved the same.

Item 11 B: Draft proposal of Intellectual Property Right Policy.

- 1) The external members appreciated the Institute policy of award of Cash incentive to the teacher and the student on grant of their patents.
- 2) The Council considered and approved the JIIT intellectual Property Right Policy 2019 detailing objectives, Administrative setup of IPR cell, Ownership policy of IPR, Transfer policy of IPR, Revenue Sharing policy, Commercialization of IPR.
- 3) The JIIT IPR policy is attached as **Annexure-10**.

The meeting ended with vote thanks to the chair.

sd/-

Registrar
Member Secretary

Confirmed

sd/-

Prof S C Saxena
Chairman

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Dated: 03 December 2019