F. No. AICTE/AB/SCR/Circular/2020-21

CIRCULAR

Subject:- Circular to All Technical Institutes, Deemed Universities And Universities Conducting Technical Courses Approved By AICTE (Except PGDM/PGCM)-reg.

As we are all aware, our country is going through a National Emergency that has arisen due to the outbreak of Covid-19. Ensuring safety precautions during the threat posed by COVID-19, it would be fundamental responsibility of all citizens of India, during this hour of crisis. And with a view to ensure quality education to all the aspiring students of India, various measures are being taken up by the Government and associated organization.

As per the revised guidelines on examination and academic calendar issued by, UGC on 6.7.2020, AICTE has issued revised Academic Calendar for AY 2020-21 for all the Technical Institutions on 13.8.2020

- According to the revised Academic calendar issued on 13.08.2020, the last date for cancellation of seats of technical courses with full refund is 10th November, 2020.
- It is further stipulated that in the event of a student withdrawing before 10th November 2020, the entire Fee collected from the student, after a deduction of the processing Fee of not more than ₹1000/- (Rupees One Thousand only) shall be refunded by the Institution. It would not be permissible for Institutions to retain the School/Institution Leaving Certificates in original.
- In case, if a student leaves the Course after 10th November 2020 and if the vacated seat is consequently filled by another student by the last date of admission i.e.15th November 2020, the Institution must refund the Fee collected after a deduction of the processing Fee of not more than ₹1000/- (Rupees One Thousand only) and proportionate deduction of tuition fee and hostel rent, where applicable.
- In case the vacated seat after 10th November 2020 is not filled by the Institute till 15th November 2020, the Institution should refund the Security Deposit and return the original documents.
- The Institution should not demand Fee for the subsequent semesters/years from the students cancelling their admission at any point of time. Fee refund along with the return of Certificates should be completed within 7 days of cancellation.

Institutions not following guidelines issued by the Council regarding refund of Fee for cancellation of admission or delaying refunds shall be liable to punitive action as stipulated in the AICTE regulations/APH 2020-21.

Kindly take note that AICTE has been empowered under Section 10 (n) of AICTE Act to “take all necessary steps to prevent commercialization of technical education “Non-refund of fee after cancellation of admission, amounts to commercialization of education”.

NOTE: The revised Academic Calendar is effective for AY 2020-21 only.

(Prof. Rajive Kumar)
Member-Secretary

To

The Principal/Directors
All Technical Institutions