F.No.: AICTE/AB/Academic Calendar/2020-21

Date: 18-11-2020

To
All AICTE approved Colleges/Institutions/Universities

Sub: Revised Academic Calendar for A/Y 2020-21 – regarding

Please refer to this office circular No. AICTE/AB/SCR/Circular/2020-21 dated 01-09-2020 and letter of even number dated 15.10.2020 (copies attached) on the subject cited above.

2. In order to avoid financial hardship faced by the parents due to COVID-19 prolonged conditions in the Country, and request from various State Governments and ongoing admission process of IIT’s and NIT’s, it has been decided to partially amend Sl.Nos 4, 6 & 8 of the revised academic calendar for Academic Year 2020-21 issued on 13-08-2020 as under:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Event (Particulars)</th>
<th>Revised Calendar as on 13.8.2020</th>
<th>Revised Calendar as on 18.11.2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Last date for cancellation of seats of technical courses except PGDM/PGCM with full refund</td>
<td>10th November, 2020</td>
<td>4th November, 2020</td>
</tr>
<tr>
<td>6</td>
<td>Last date upto which students can be admitted against vacancies.</td>
<td>15th November 2020</td>
<td>5th December 2020</td>
</tr>
<tr>
<td>8</td>
<td>Last date for commencement of the classes including lateral entry to second year courses for newly admitted students</td>
<td>1st November 2020</td>
<td>1st December 2020</td>
</tr>
</tbody>
</table>

3. Accordingly, consequent on partial amendment of the revised academic calendar for academic year 2020-21, it is clarified that the revised date for cancellation of seats of Technical Courses with full refund is 30th November 2020. In the event of student withdrawing before 30th November 2020, the entire fee collected from the student, after deductions of the processing fee of not more than Rs. 1000/- (Rupees One Thousand only) shall be refunded by the Institutions. It would not be
permissible for Institution to retain the School/Institution leaving Certificates in Original. In case, if a student leaves the course after 30\textsuperscript{th} November 2020 and if the vacated seat is consequently filled by another student by the last date of admission i.e. 5\textsuperscript{th} December 2020, the Institution must refund the fee collected after a deduction of the processing fee of not more than Rs. 1000/- (Rupees One Thousand only) and proportionate deduction fee of Tuition fee and hostel rent, where applicable. In case the vacated seats after 30\textsuperscript{th} November, 2020 is not filled by the Institution till 5\textsuperscript{th} December, 2020, the Institution should refund the Security Deposit and return the original documents. The Institutions should not demand fee for the subsequent Semester/Years from the students cancelling their admission at any point of time. Fee refund along with the return of Certificates should be completed within 7 days of cancellation.

4. All AICTE approved Institutions/Universities are directed that full refund of fees be made on account of cancellation of admissions/migration of students except PGDM/PGCM up to 30\textsuperscript{th} November, 2020 for this very session as a special case. Therefore, on cancellation/ withdrawal of admission of technical courses (except PGDM/PGCM) up to 30\textsuperscript{th} November, 2020 the entire fee collected from a student be refunded in full after deduction of not more than Rs. 1,000/- as processing fee.

This has the approval of the Competent Authority.

(Prof. Rajive Kumar)
Member Secretary

Copy to:

1. Secretary, MoE (HE)
2. PS to Hon'ble HEM
3. PGR Cell, AICTE HQ