JAYPEE INSTITUTE OF INFORMATION TECHNOLOGY, NOIDA

PROCEDURE FOR APPLYING FOR BACKLOG COURSE(S) REGISTRATION, ADD/DROP OF COURSES, MOOCs COURSE(S)

Following processes for above registrations should be followed strictly:

Step-1: Ensure that you have completed the normal subject registration process in odd semester 2020.

Step-2: Download the required form and fill the same by giving complete information as desired in the form. Preferably type the required information. Incomplete forms will be liable to be rejected. It may be noted that all previous communications received in the above regards are not being considered. All are advised to submit a fresh request.

Step-3 The filled form along with a single PDF of latest transcript and registration slip of Odd sem 2020 should be sent to the under-mentioned Time Table Committee coordinator of the department to which the subject belongs (i.e. for registration in Mathematics Backlog Course, send the form to the Maths department coordinator).

Forms should be sent **STRICTLY** to the concerned coordinator without any other person in copy. Sending multiple copies (Cc to other authorities) may only delay the process.

Last date for submitting the request is **22/08/2020**.

Decision on the applications will be notified by **25/08/2020** through the website.

JIIT – Sector 62 Campus:

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1.	Lokendra Kumar	Mathematics	lokendra.kumar@jiit.ac.in
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