# International Conference on Signal Processing and Communication – 2015

Steps for conversion of paper in pdf format

#### • Step -1

After saving the document, go to **print** option under file menu bar as shown in the image below.



## • Step -2

Select the **default pdf writer** from the drop down list. (CutePDF Writer is selected in this case, as displayed in the pic below) and further click on **Options** button.

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#### • Step – 3

Click on **save tab** in the list of tabs displayed in Word Options Window.



## • Step - 4

Check the option **Embed fonts** in the file in the Save Tab. Check the first option and uncheck the second option as showed in the pic below. Press **OK** to continue.

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• Step -5

After clicking **OK**, the pdf file of the document will be generated which is ready to be uploaded by logging onto edas gateway.

## NOTE:

The above steps are desgined for Windows users using MS Office version 2007/08 and above.