Learning Resource Centre, JIIT NOIDA

How to access Koha Catalogue Help Guide

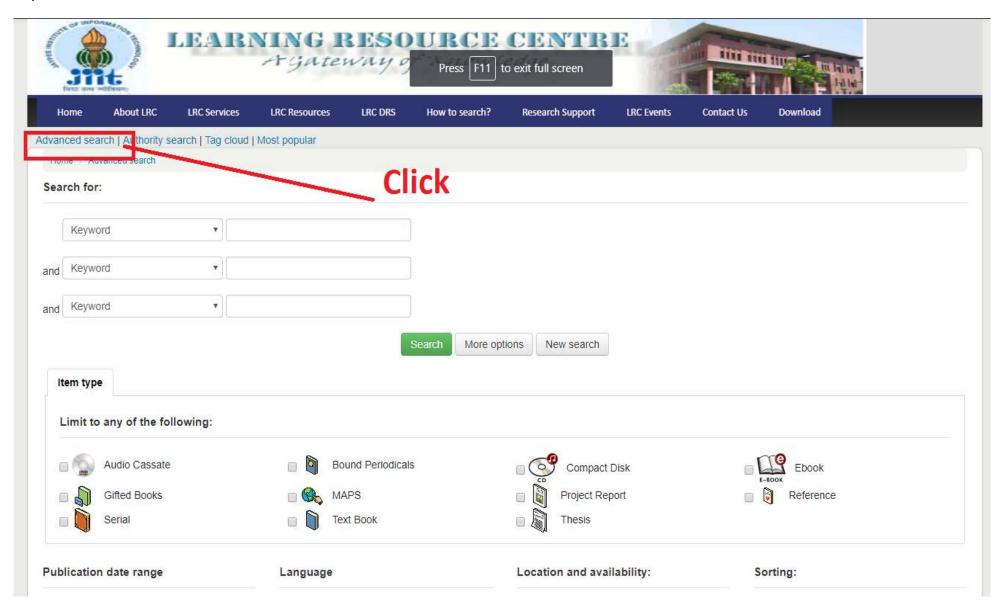
Step 1: Click here to open LIBRARY WEB OPAC Online Public Access Catalogue using URL (http://172.16.68.1/)



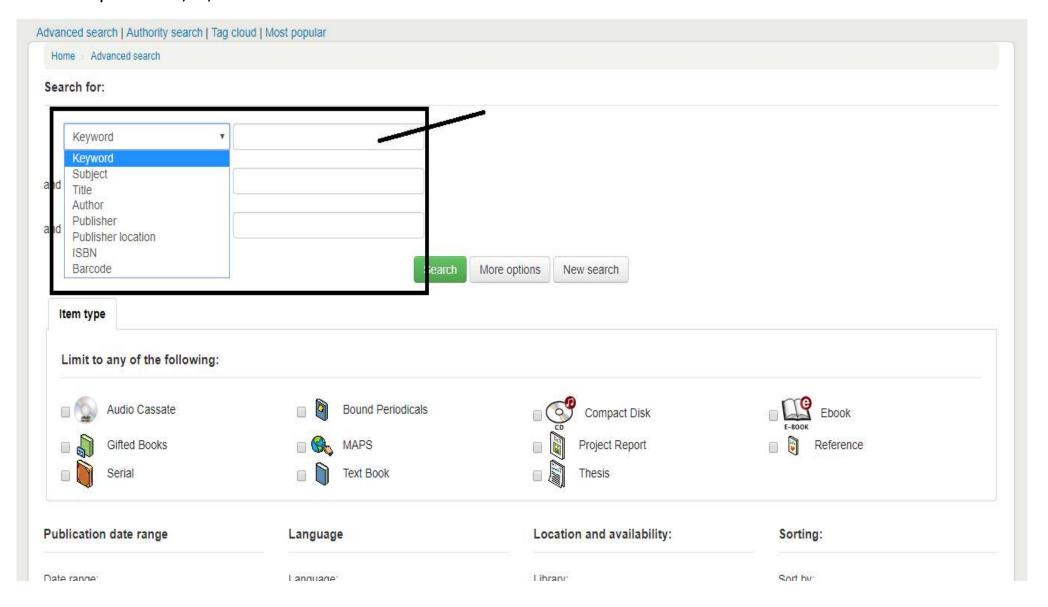
Step 2: Enter username and password (Collect password from helpdesk). Users are requested to change their default password at first session.



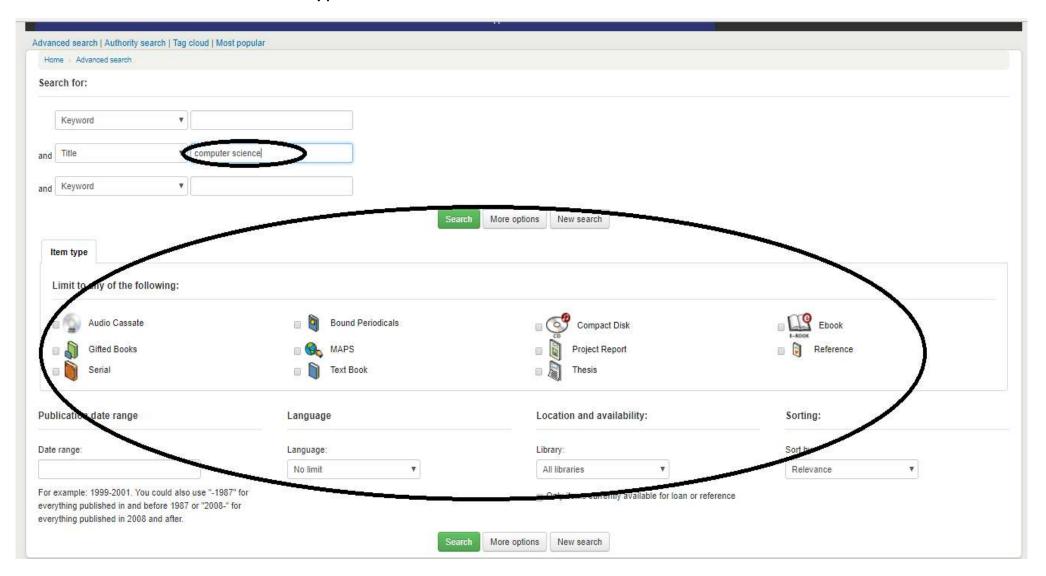
Step 3: Click on Advanced Search Menu



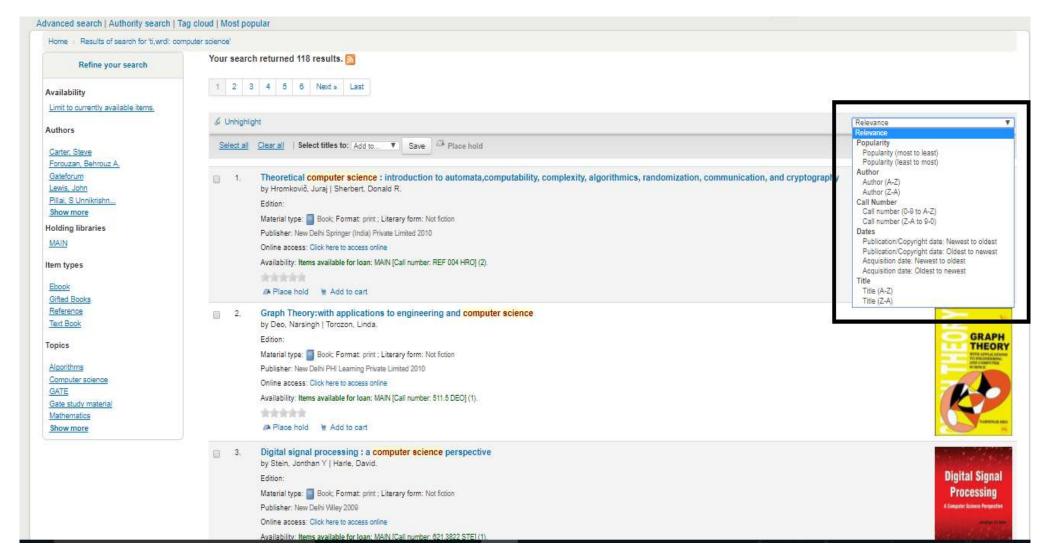
Step 4: Once you click on Advanced Search button the page will be redirected to the Library database details like as; (Books, Journals, and Other supporting documents). The Advanced Search page offers many ways to limit the results of your search. You can limit them by using the drop down menus and a combination of the Boolean operators AND, OR, and NOT.



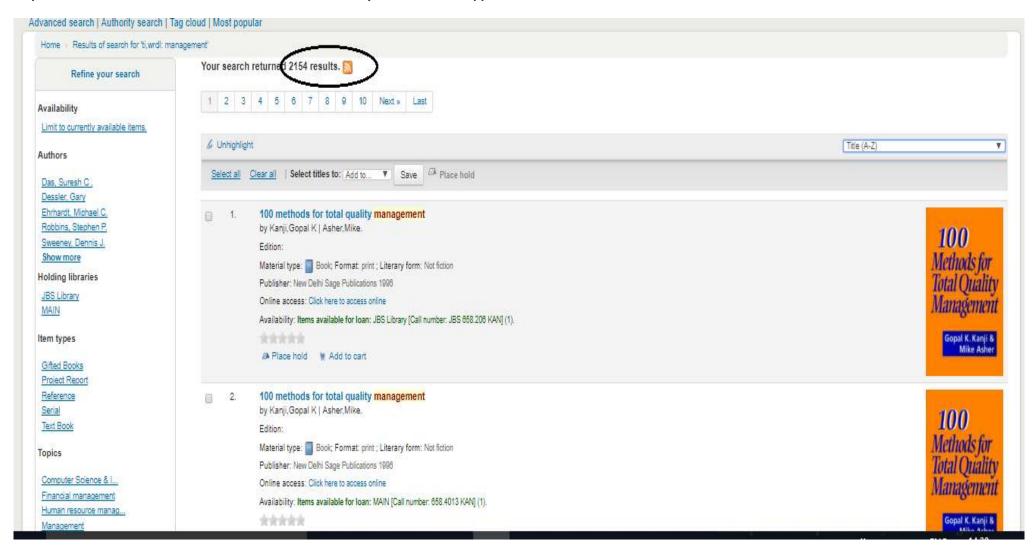
Step 5: After you choose the following item types on Advanced Search page to the Library database details like as; (Books, Journals, and Audio/Visual documents). The Advanced Search page also shows the multiple kinds of limits that can be applied to your search results. You may also limit your search to the Item Type. Below are shown all the different formats that our library possesses.



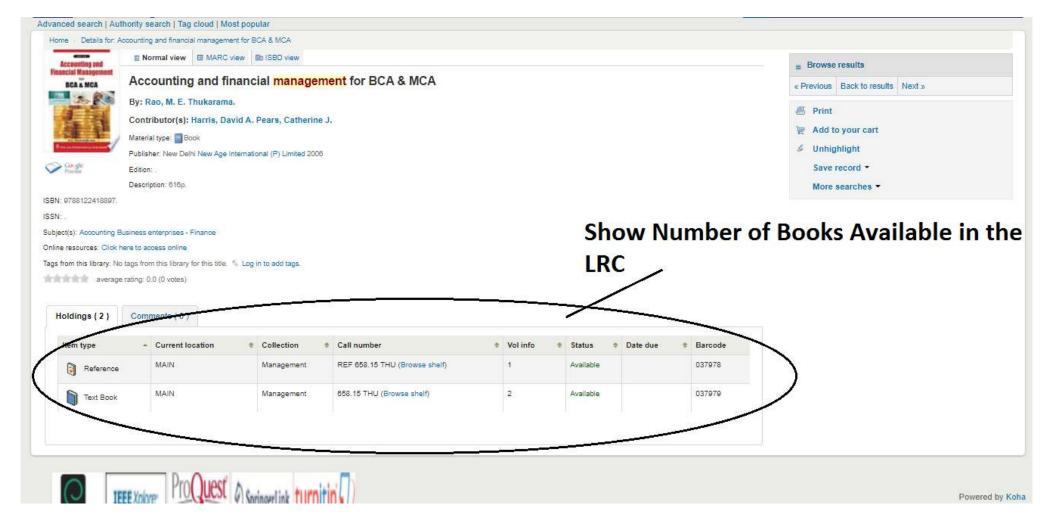
Step 6: For the location you may select the results to display the holdings of either or both of the libraries. The default Sort by Relevance is very useful for KEYWORD and SUBJECT searches. However, if you are searching by TITLE and you prefer the results in ALPHABETICAL ORDER, you may select as shown below:



Step 7: Results overview -The number of results found for your search will appear above the results



Step 8: See available numbers of Books, Journals and other database with Green Colour in library Web Opac.



For further assistance, please consult the librarian. If you have any query please write us on Email: lrc62@mail.jiit.ac.in in LRC JIIT, NOIDA