

JAYPEE INSTITUTE OF INFORMATION TECHNOLOGY, NOIDA

(Declared Deemed to be University u/s 3 of the UGC Act, 1956)

18 May, 2011

Dear Parent/Guardian/Student,

1. The information in succeeding paragraphs shall help you plan your events for next semester better

2. Declaration of Results:

- (a) The provisional results shall be declared on 06 June 2011. You may see them on Internet thru web kiosk of students.
(b) **The results shall be provisional and liable to change** after full verification and approval of Competent Authority.

3 Supplementary Examination.

- (a) The Supplementary Examination shall be held **from 15-19 Jul, 2011**, only for the students who shall earn F grade in the current semester i.e Even semester 2011 or for those cases approved, by the VC for genuine grounds. **The students who have been debarred from T-3 Exam are NOT eligible for the supplementary Exam.**
(b) The students must **register for the supplementary exam between 07-11 June 2011**. The registration form can be taken from the Registrar's office or downloaded from the website after declaration of results.
(c) The form should be deposited with the Registrar, latest by 11 June 2011 along with receipt of the **Examination fee i.e. Rs. 500/- per subject or if sent by post, attach a demand draft@ Rs.500/- per subject.**
(d) The **date sheet** shall be announced by & shall also be uploaded on the website by **30 June 2011**.

4 Registration and Payment of Dues:

The Institute shall commence its next semester from 14 Jul 2011. Programme of Registration is as follows:-

B Tech 2nd Yr (including DD) B Tech 3rd Yr (Incl. DD) & M. Tech 1st Yr 14 July 2011

B Tech 4th yr, Dual Degree (5th yr-2007 batch 15 July 2011

& M. Tech 2nd Year

B Tech 1st Yr (New Entry) 16-17 July 2011

PhD Scholars 18-20 July 2011

The classes shall commence from the next day of Registration of respective classes. Late registration is not allowed for any reason. For students already studying it shall entail a fine of Rs/- 500 up to maximum a week (Incase request for delayed registration is approved) after which student shall be de-registered. NO delay is accepted in case of 1st year/lateral entry students who shall be governed by the instructions given in their admission letters

Registration can be done in person only. No request for proxy registration or payment of fee by parents/guardians in absence of student for any reasons shall be accepted. Paying the fee is not complete process of Registration. **Students must report to Registrar and obtain the subject registration form on the dates as given above.**

5 Timings for Registration on respective dates (All years and programmes)

- (a) Biotech - 09.30- 1130 hrs
(b) CSE/IT - 1130 - 1500 hrs (Lunch break 1.30 - 2 PM)
(c) ECE - 1500 - 1800 hrs

Dual Degree programme students shall register with respective branches. M. Tech & PhD students may register any time of the nominated day.

Tuition Fee/Dues:

All students have to pay their **fees as applicable to their type of entry**. They must arrange to pay the due fee, as per registration schedule given at para 4 above, failing which their Registration shall be withheld and they shall be required to pay the late fine as given above. The fee shall be accepted by draft only in favour of **Jaypee Institute of Information Technology** payable at Noida/Delhi. Hostlers may prepare a single draft/pay order i.e. hostel fee and tuition fee together. **Efforts are being made to take the fee ,on-line thru ICICI bank anywhere in the Country. Details shall be loaded on the web site when the procedure is finalized with the Bank.** The fee structure for Academic Session 2011-12 students is as follows:

		B.Tech / DD (Regular)	B.Tech / DD (NRI) As applicable	M.Tech	Ph. D
Tuition/ Institutional Fee	Batch 2008	Rs. 30000/-	US\$6000	Rs. 35000/-	Rs. 10000/-
	Batch 2009 onwards	Rs. 35000/-			
Hostel Fee	All Batches	Rs. 30000/-	-UD\$ 1500	NA	NA
Development Fee	All Batches	Rs 45000/-	NA	NA	NA

Notes:

- The Hostel fee has been revised to Rs 30000/-per semester for all students**
- Those, who have some dues outstanding have been notified and must clear their dues before vacations. They shall not be registered in new semester till they clear the dues. Besides, their results are likely to be with-held.**

MISCELLANEOUS INSTRUCTIONS

- Rules Governing Academics, These are available on web site.** All parents and students are advised to go through them carefully
- Registration Data Validation.** Most of Students have already been pre-registered for the next semester and must visit the web site www.jiit.ac.in, and see their subject tagging for new semester, under Personal Information System. Variations, if any must be pointed out to the Registrar.
- Academic Calendar** Academic Calendar for all programs is available for viewing on the website.

- 9 Important Notices.** are posted on the home page of site www.jiit.ac.in and **must be regularly perused by the Parents/Guardians/students.**
- 10 Students Personal Information System.** All Parents/Guardians are advised to visit our web site www.jiit.ac.in, and peruse their ward's profile and performance on the "Personal Information System".
- 11 I- Cards.** Students will not be allowed, entry into the Institution without valid I cards, on commencement of classes. Any replacement, required due to loss of old I-card will be charged @ Rs. 500/-.
- 12 Security of Documents.** Students must ensure security of certificates, grade sheets etc issued to them.
- 13 Shortfall of Documents :**
- (a) Number of students has still not deposited Original Transfer Certificates/Migration Certificates and other requisite documents from old Institutes at the time of admission. Such students will face problem at time of issue of Degree. Migration Certificate will not be provided by the Institute, unless student deposits his/her certificate from the previous Institute.
 - (b) Such students are advised to procure the documents during vacations and deposit them at the time of Registration.

Warm Regards & Best Wishes.

Yours Sincerely,



Registrar