Internal Quality Assurance Cell

2024-25

IQAC - HANDBOOK

Jaypee Institute of Information Technology, Noida

(Declared as Deemed to be University u/s 3 of the UGC Act, 1956)

Vision

To become a Centre of Excellence in the field of IT & related emerging areas of education, training and research comparable to the best in the world for producing professionals who shall be leaders in innovation, entrepreneurship, creativity and management.

Mission

- To develop as a benchmark University in emerging technologies.
- To provide state of the art teaching learning process and R&D environment.
- To harness human capital for sustainable competitive edge and social relevance.

Quality Policy

Towards achieving the vision of producing professionals who shall be leaders in innovation, entrepreneurship, creativity and management, JIIT is committed to provide quality education, research, training and consultancy. It is also our commitment for improving the effectiveness of management practices toward knowledge, human capital for sustainable competitive edge and social relevance, to the satisfaction of all stake holders.

This is accomplished through:

- Periodic Quality Audits.
- Taking feedback of all stake holders.
- Communicating and overseeing all the academic and administrative processes of the Institute.
- Adhering to Compliance.

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1. INTRODUCTION

Higher education is the key driver for long term social development, technology development and economic progress of a country, however, it is imperative to have higher education of top quality which provides (social and/or technical) values to students and prepares them to take up future challenges. The quality paradigm must be dynamic enough to accommodate changing environment and especially it must address the following:

- Demand for accountability.

- Dynamic changes in instructional delivery.

- Globalization of higher education.

Recognizing the need to establish and audit quality metrics in all academic and administrative processes, **Jaypee Institute of Information Technology (JIIT), Noida** has established Internal Quality Assurance Cell to audit and thereby improve the quality in academics and administration as well as in research processes.

Internal Quality Assurance Cell (IQAC) is responsible for the day to day administration of quality assurance at JIIT through the Internal Quality Assurance Process (IQAP)*.

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*IQAP: Internal academic system; processes and procedures approved by the Academic Council of the Institute for activities and discipline.

Mission

a. To promote and inculcate the culture of quality consciousness in all processes in the Institute.

b. To implement and administer the IQAP (Internal Quality Assurance Process)

c. To become the vehicle for quality improvement by regular reviews of audit reports.

Goals

To ensure, support and promote the quality of all its academic programmes and activities in conformity with the vision of JIIT. Quality Assurance is also to provide greater acceptance of JIIT degrees at the national and international level and for greater opportunities for student's employment.

Responsibilities

Internal Quality Assurance Cell (IQAC) is responsible for the implementation and administration of the IQAP. It interacts and works with Dean(s) for Graduate and Post Graduate/Ph. D Programmes, Registrar, Institute's units (departments/centres/research groups) for new programmes approval and cyclic programmes/courses reviews and also to support the implementation of review outcomes. IQAC is also responsible for auditing academic and administrative activities and utilization of the Institute resources.

IQAC is considerate and respectful of the autonomy of the faculty and academic activities, in curricular development, professional and R &D activities. The cell works both collaboratively and transparently and provides guidelines for reports and outcomes.
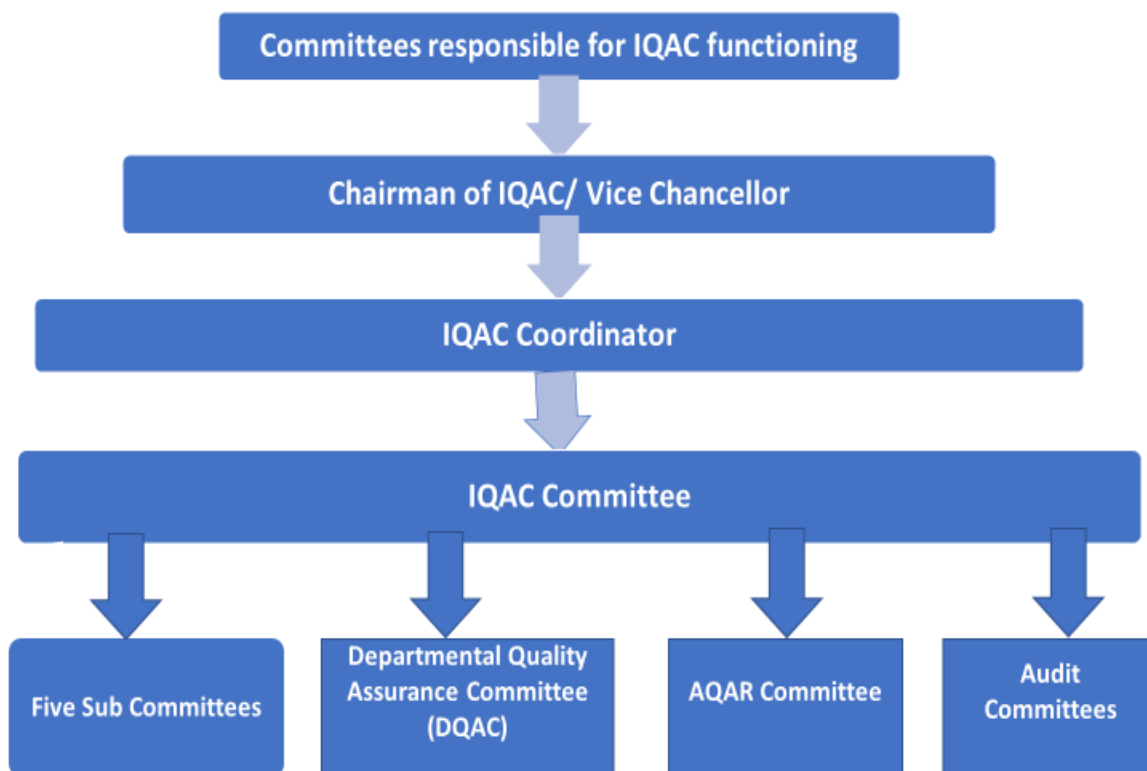
2. Administration

Vice-Chancellor

The Vice-Chancellor (VC) is responsible for Quality Assurance, its implementation and administration with the assistance from the Committee for the Internal Quality Assurance Cell, the Directors, Dean(s) and Head of the Departments. VC monitors the progress of the implementation of recommendations agreed to in the action plan.

Committee for Internal Quality Assurance Cell (CIQAC)

The committee is responsible for ensuring the implementation of the Internal Quality Assurance Process (IQAP) and quality auditing of academic and administrative activities. The committee through its Coordinator, reports regularly to the Vice- Chancellor.

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│        Committees responsible for IQAC functioning   │
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│            Chairman of IQAC/ Vice Chancellor         │
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│                   IQAC Coordinator                   │
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│                   IQAC Committee                     │
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│ Five Sub   │ │ Departmental │ │  AQAR    │ │  Audit   │
│ Committees │ │ Quality      │ │Committee │ │Committees│
│            │ │ Assurance    │ │          │ │          │
│            │ │ Committee    │ │          │ │          │
│            │ │ (DQAC)       │ │          │ │          │
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The process of feedback collection, its analysis, framing of Recommendations and overseeing its compliance through Action Taken Report is very crucial to its functioning, as outlined by NAAC.
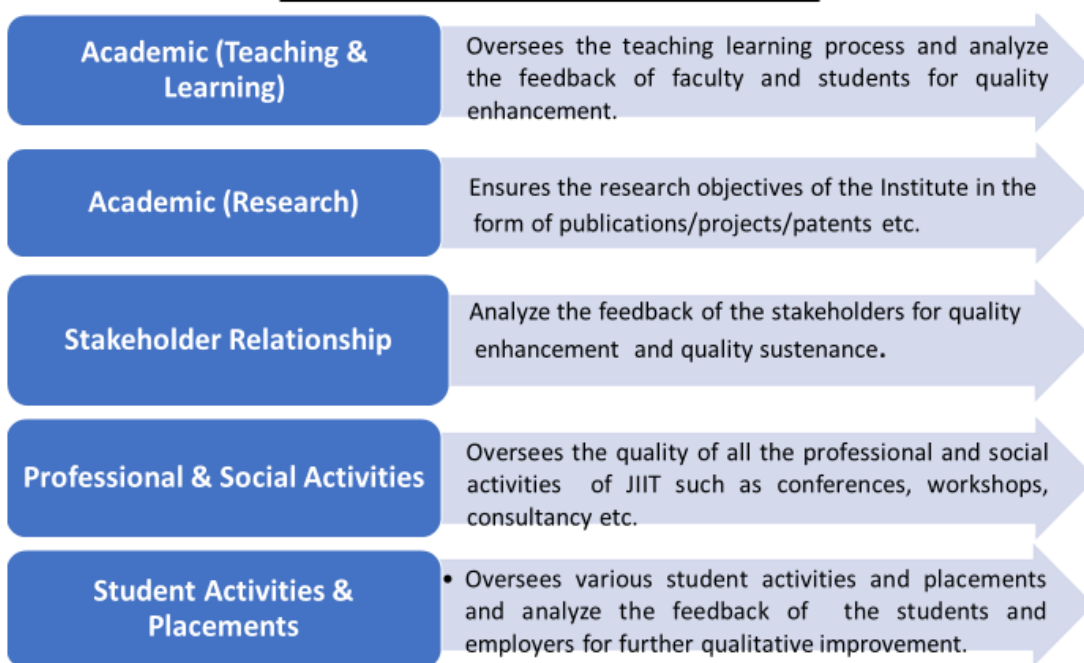
Feedback Process

Preparation/ updating of feedback forms		Analysis of the feedback		Action Taken by concerned department on the basis of recommendations	
	Collection of feedback		Observations and Recommendations presented to IAMC		Action taken report prepared and uploaded on JIIT website
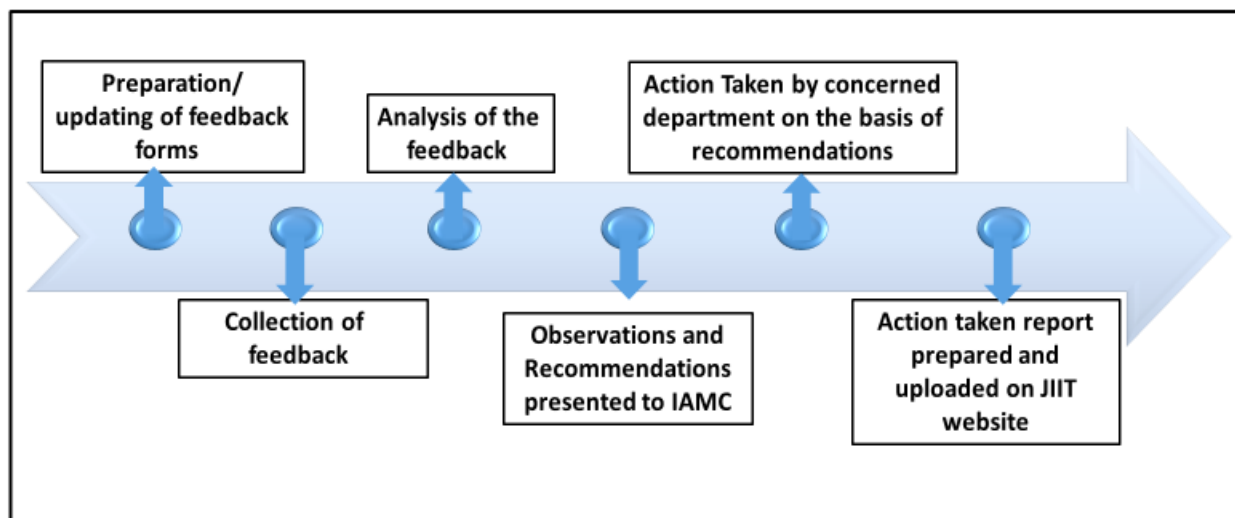
IQAC conducts all its functions through its four wings. The details of their functioning are given below:

Sub-Committees of IQAC

Academic (Teaching & Learning)	Oversees the teaching learning process and analyze the feedback of faculty and students for quality enhancement.
Academic (Research)	Ensures the research objectives of the Institute in the form of publications/projects/patents etc.
Stakeholder Relationship	Analyze the feedback of the stakeholders for quality enhancement and quality sustenance.
Professional & Social Activities	Oversees the quality of all the professional and social activities of JIIT such as conferences, workshops, consultancy etc.
Student Activities & Placements	• Oversees various student activities and placements and analyze the feedback of the students and employers for further qualitative improvement.

Department Quality Assurance Committee(DQAC)

- Department Quality Assurance Committees (DQACs) of 3-4 members are constituted for all the teaching departments every academic year by Hon'ble Vice Chancellor and Chairman of IQAC.

- It collects the data along with supporting document from the department and upkeeps the record of Departmental data.

- Prepares Evaluative Report of the Department (ERD).

- Assist the Audit committee for any requirement related to ERDs.

Annual Quality Assurance Report (AQAR) Committee

Annual Quality Assurance Report (AQAR) committee are constituted Criterion wise by the Chairman of IQAC.

- Committee of each Criterion collects the data and relevant documents for data validation & verification.

- The audit review is done by the members of IQAC and suggestions for improvement are incorporated criterion-wise.

- The compilation, filing and submission of AQAR is done by AQAR committee and its coordinator under the guidance of Coordinator and Chairman of IQAC every year.

Audit Committees

- Audit committees of 3 members are constituted every year for the audit of teaching and non-teaching departments. All the committee members are from other departments. This year (2023-24) Academic Audit Committee constitution has one External Member as Convener and one Internal Professor ranked faculty member as Coordinator for conducting Audit of 2022-23

- Presently 7 teaching departments and 10 non-teaching department are being audited.

- At least one non-teaching member is included in the Audit committee of non-teaching departments.

- The Audit committees give its review report for quality upgradation. Marks are awarded on the basis of set guidelines.

Following is the Constitution of Committee for Internal Quality Assurance Cell (CIQAC) for 2024-25:

Jaypee Institute of Information Technology, Noida

IQAC Committee for 2024-25

Sl. No.	Name	Department	Phone Nos.	E-mail ID
1	Prof. B. R. Mehta, Chairman, IQAC	Vice-Chancellor	98910 76842	**br.mehta@jiit.ac.in**
2	Prof. B. P. Chamola, Coordinator, IQAC	Maths	9971968349	bhagwati.prasad@jiit.ac.in
3	Prof. Vikas Saxena, Director	CSE & IT	9818958936	vikas.saxena@jiit.ac.in
4	Prof. Anubha Vashisht, Director JBS	JBS	9711176645	anubha.vashisht@jiit.ac.in
5	Prof. Pammi Gauba, Dean AR I	Biotechnology	9810389717	pammi.gauba@jiit.ac.in
6	Prof. Shweta Srivastava, Dean AR II	ECE	9910175183	shweta.srivastava@jiit.ac.in
7	Prof Monika Suri, Dean HSS	HSS	9537509120	monika.suri@jiit.ac.in
8	Brig. Sanjay Dawar, Dean S/W	T & P	0120-2404103 (O)	sanjay.dawar@jiit.ac.in
9	Prof. Anirban Pathak, Head PMSE	PMSE	9717066494	anirban.pathak@jiit.ac.in
10	Prof. Alka Tripathi, Head, Maths	Maths	9711155009	alka.choubey@jiit.ac.in
11	Prof. Sandeep K. Singh, Head, CA	Computer Apllications	9810903323	sandeepk.singh@jiit.ac.in
12	Prof. S. P. Purohit, COE	PMSE	9873169098	sp.purohit@jiit.ac.in
13	Prof. Suneet Awasthi, Asso Dean, Student welfare-128	PMSE	9899091953	suneet.awasthi@jiit.ac.in
14	Prof Navneet K Sharma	PMSE	9810610239	navneet.sharma@jiit.ac.in
15	Prof. Krishna Sundari	Biotech	9910345794	krishna.sundari@jiit.ac.in
16	Prof. Jitendra Mohan, Asso Dean, Academic , 128	ECE	9910909863	jitendra.mohan@jiit.ac.in
17	Prof Anuja Arora, Asso Dean, Academic 62	CSE & IT	9810982939	anuja.arora@jiit.ac.in
18	Prof .Mukesh Saraswat, Asso Dean, Innovation	CSE & IT	7836035454	mukesh.saraswat@jiit.ac.in
19	Prof. Indira P. Sarethy, Asso Dean, Perception, Branding & Collaboration	Biotech	9818726053	indirap.sarethy@jiit.ac.in
20	Prof Mukta Mani	HSS	9899112913	mukta.mani@jiit.ac.in
21	Prof. Sajai Vir Singh	ECE	9899349350	sajaivir.singh@jiit.ac.in
22	Dr Ashwani Mathur, Asso. Dean, Institute Data Management	Biotech	9810540276	ashwani.mathur@jiit.ac.in
23	Dr. Monali Bhattacharya, Asso Dean, IQAC	HSS	8800989521	monali.bhattacharya@jiit.ac.in
24	Dr Shamim Akhter, Asso Dean, Alumni & Students'Affairs	ECE	9899037043	shamim.akhter@jiit.ac.in
25	Dr Anita Sahoo	CSE & IT	9899107468	anita.sahoo@jiit.ac.in
26	Dr. Alka Singhal	CSE & IT	9958595023	alka.singhal@jiit.ac.in
27	Col. Sharad Rastogi, Registrar	Administration	8527978282	registrar@jiit.ac.in
28	Mr. Mihir Kumar Jha, Dep. Registrar	Registry	9999772999	mihir.jha@jiit.ac.in
29		Social worker,		

	Dr. Subhash Joshi (Society & Industry)	C409, Rajhans Tower, Ahinsa Khand, Indirapuram, Ghaziabad(UP)	9711061199	subhashjoshi2107@gmail.com
30	Mr. Saurabh Jain (Alumni & Industry)	Landis + gyr, Sector-62 Noida (U.P.)	9873098679	sj.sjjain@gmail.com
31	Mr. Jaspreet Makkar (Alumni & Industry)	Visual AI and we do sky, Delhi	9958918797	Jaspreet.@visualai.in
32	Ms. Arushi Agarwal (Employer Rep.)	Talent Decrypt Pvt. Ltd., Delhi	7838334969	arushi@telentdecrypt.com
33	Mrs Anju Batra (Parent)	Parent	9868287798	anjubatra.cbse@gmail.com
34	Barbie Aggarwal (Student)	Student	8461001210	barbieagarwal1912@gmail.com

(The Committee may, at its discretion, co-opt further members)

Sub-Committees of IQAC 2024-25

A)   Academic (Teaching and Learning):

    (i)   Prof. Navneet K Sharma   -   PMSE   (Convener)
    (ii)   Dr. Anshu D Varshney   -   PMSE   (Co-convener)
    (iii)   Dr Garima Srivastava   -   JBS
    (iv)   Dr Juhi Gupta   -   ECE
    (v)   Prof. Sudha Srivastava   -   Biotech
    (vi)   Dr. Monali Bhattacharya   -   HSS
    (vii)   Prof. Chetna Gupta   -   CSE
    (viii)   Dr Shashank Goel   -   Maths

B)   Academic (Research):

    (i)   Prof. B.P.Chamola   -   Mathematics   (Convener)
    (ii)   Prof Jitendra Mohan   -   ECE   (Co-convener)
    (iii)   Dr. Parmeet Kaur   -   CSE
    (iv)   Prof. Sujata Mohanty   -   Biotech
    (v)   Dr. Kanupriya Misra Bakhru -   HSS
    (vi)   Dr. Prasant Chauhan   -   PMSE
    (vii)   Dr. Archana Srivastava   -   JBS

C)   Stakeholder Relationship:

    (i)   Dr. Mukta Mani   -   HSS   (Convener)
    (ii)   Dr. Satyendra Kumar   -   ECE
    (iii)   Dr. Alka Singhal   -   CSE
    (iv)   Dr. Sweta Goel   -   JBS

D)   Professional Activities:

    (i)   Prof. Sajai Vir Singh   -   ECE   (Convener)
    (ii)   Dr Alok Joshi   -   ECE
    (iii)   Dr Amit Mishra   -   CSE

E)   Student Activities and Placement

    (i)   Prof. Krishna Sundari   -   Biotech   (Convener)
    (ii)   Dr. Manish K. Thakur   -   CSE
    (iii)   Dr. Ritesh Kumar Sharma   -   ECE

Department Quality Assurance Cell for AY 2024-25

Dept. of CSE & IT
     (i) Prof. Neetu Sardana
     (ii) Prof. Chetna Gupta
    (iii) Dr. Parul Agarwal
    (iv) Dr. Somya Jain

Dept. of ECE
    (i) Dr. Garima Kapur
    (ii) Dr Bhawna Gupta
    (iii) Dr. Vishal Narain Saxena
    (iv) Dr. Neetu Joshi

Dept. of Biotechnology
    (i) Prof. Sudha Srivastava
    (ii) Dr. Vibha Gupta
    (iii) Dr. Pooja Choudhary

Jaypee Business School
    (i) Dr. Shriram Purankar
    (ii) Dr. Vishal Gupta
    (iii) Dr. Sweta Goel,

Dept. of PMSE
    (i) Dr. Amit Vema
    (ii) Dr. Anuraj Panwar
    (iii) Dr. Ashish Bhatnagar
    (iv) Dr. Manoj Tripathi

Dept. of Mathematics
    (i) Dr. Pankaj Srivastava
    (ii) Dr. Dinesh C.S. Bisht
    (iii)Dr Lakhveer Kaur
    (iv)Dr. Neha Singhal

Dept. of HSS
    (i) Dr. Amba Aggrawal
    (ii) Dr. Namreeta Kumari
    (iii) Dr. Neha Singh
    (iv) Dr. Deepak Verma

IQAC-AQAR Committee for AY 2024-25

IQAC-AQAR Committee Coordinator
Prof. Navneet Kr Sharma, PMSE

CRITERION I
Dr Anshu Varshney, PMSE
Dr Prashant Chauhan, PMSE
Dr Amanpreet Kaur, CSE & IT
Dr Satyendra Kumar, ECE

CRITERION II
Prof Chetna Gupta, CSE & IT
Prof. Neetu Sardana, CSE & IT
Dr Rajnish Prakash Singh, Biotech

CRITERION III
Dr Pankaj Srivastava, Mathematics
Dr Dinesh C.S. Bisht, Mathematics
Dr Mohd. Sarfaraz, Mathematics
Dr Parmeet Kaur, CSE & IT
Dr Garima Kapur, ECE

CRITERION IV
Dr Mandeep Narula, ECE
Dr Ruby Beniwal, ECE
Dr Shivani Kapoor, JBS

CRITERION V
Prof Krishna Sundari, Biotech
Prof Sujata Mohanty, Biotech
Dr. Ritesh Kumar Sharma, ECE

CRITERION Vl
Prof Mukta Mani, HSS
Dr Monali Bhattacharya, HSS
Dr Alka Singhal, CSE & IT

CRITERION VII
Dr Archana Srivastava, JBS
Dr Sweta Goel, JBS
Dr Deepak Verma, HSS

Constitution of Audit Committees (2024-25) to Audit Teaching Departments for 2023-24

Sl. No.	Department to be Audited	Audit Team	
1	Biotechnology	Prof. Rakesh Kumar Gupta, Professor and Principal, Ram Lal Anand College, University of Delhi, South Campus, Delhi	**Convener (External Member)**
		Prof. Neetu Sardana, CSE & IT	**Coordinator,** Internal Member
		Dr Tribhuvan Tewari, CSE & IT	Internal Member
		Dr. Ashish Gupta, ECE	Internal Member
2	CSE & IT	Prof. Vishal Bhatnagar, Netaji Subhash University of Technology, Delhi, India	**Convener (External Member)**
		Prof. Sajai Vir Singh, ECE	**Coordinator,** Internal Member
		Dr. Yogesh Gupta, Maths	Internal Member
		Dr. Ashish Bhatnagar, PMSE	Internal Member
3	ECE	Prof. Nidhi Goel, Indira Gandhi Delhi Technical University for Women, Delhi	**Convener (External Member)**
		Prof. Lokendra Kumar, Mathematics	**Coordinator,** Internal Member
		Prof. Shikha Jain, CSE	Internal Member
		Prof. Sandeep Chhoker, PMSE	Internal Member
4	HSS	Prof. Madhu Vij, Faculty of Management Studies, University of Delhi, Delhi	**Convener (External Member)**
		Prof. Rachana, Biotechnology	**Coordinator,** Internal Member
		Dr. Parmeet Kaur, CSE & IT	Internal Member
		Dr Ruby Beniwal (ECE)	Internal Member
5	JBS	Dr. Pankaj Kumar, Kalindi College, Delhi University, Delhi	**Convener (External Member)**
		Prof. Navneet K Sharma, PMSE	**Coordinator,** Internal Member
		Dr. Anuj Bhardwaj, Maths	Internal Member
		Dr. Madhu Jain, ECE	Internal Member
6	Maths	Prof. C. S. Lalitha, University of Delhi, South Campus, Delhi	**Convener (External Member)**
		Prof. Vineet Khandelwal, ECE	**Coordinator,** Internal Member
		Dr. Amba Agarwal, HSS	Internal Member
		Dr. Shruti Kalra, ECE	Internal Member
7	Physics	Prof. Suresh Chandra Sharma, Delhi Technical University, New Delhi	**Convener (External Member)**
		Prof. Jasmine Saini, ECE	**Coordinator,** Internal Member
		Dr. Smriti Gaur, Biotech	Internal Member
		Dr. Deepak Verma, HSS	Internal Member

Constitution of Audit Committees (2024-25) to Audit Non-Teaching Departments for 2023-24

Sl. No.	Department to be Audited	Audit Team	
1	Account	**Prof. Mukta Mani, HSS**	**Convener**
		Dr Himanshu Agarwal	Member
		Mr. Vijay Jaiswal, IT	Member
2	Administration	**Prof. Jitendra Mohan, ECE**	**Convener**
		Dr. Prashant Chauhan, PMSE	Member
		Mr Mihir Jha, Deputy Registrar	Member
3	Environment	**Prof. Chetna Gupta, CSE & IT**	**Convener**
		Dr Vandana Sehgal, HSS	Member
		Dr. Bhartendu Chaturvedi, ECE	Member
4	JYC	**Prof. Manoj Chauhan, PMSE**	**Convener**
		Dr. Sangeeta Mittal, CSE & IT	Member
		Dr, Richa Gupta, ECE	Member
5	IT	**Prof. Pato Kumari, Maths**	**Convener**
		Dr. Vinay Khare, ECE	Member
		Dr. Aman Preet Kaur, CSE & IT	Member
6	Maintenance	**Dr. Megha Agarwal, ECE**	**Convener**
		Dr. Sujata Kapoor, JBS	Member
		Mr. Baleshwar Tiwari, ECE Lab.	Member
7	Registry	**Prof. Shweta Dang, Biotechnology**	**Convener**
		Dr. Badri Bajaj, HSS	Member
		Mr. Vinod Kumar, T & P	Member
8	Training and Placement	**Prof. Papia Choudhary, PMSE**	**Convener**
		Dr. K. Rajalakshmi, CSE	Member
		Dr. Satyendra Kumar, ECE	Member
9	NSS	**Prof. Devpriya Soni, CSE & IT**	**Convener**
		Dr Sakshi Varshney, HSS	Member
		Dr Anuraj Panwar, PMSE	Member
10	Hostels' Administration	**Prof. Shikha Mehta, CSE & IT**	**Convener**
		Dr. Juhi, ECE	Member
		Ms Shilpi Gaur, Assistant Finance Officer	Member

3. Sub-Committees and their calendar

3.1 Academic (Teaching and Learning)

The aim of the Academic (Teaching and Learning) subcommittee is to audit the teaching and learning academic activities of the institute. The aim is to be achieved by taking several measures as mentioned below:

(i)   To develop expected outcomes and outputs of different programs considering national and international scenario.

(ii)   To oversee the development, establishment and revision of learning objectives and outcomes of courses and programmes,

(iii)   To oversee the feedback of students including pass-out students and their expectations from the program/course.

(iv)   To oversee the feedback of faculty in carrying out lecture/lab classes' consideration learner centric concept and outcomes of the program/course.

(v)   To ensure that study material/course files are being maintained and updated.

For the above purpose various feedback forms have been developed. The details of the feedback forms are as following.

Sl. No.	Form No.	Title	Evaluation scale	Frequency
1.	QA-AC-1	Student feedback analysis theory course	1 to 10	Once in a semester for every course
2.	QA-AC-2	Student feedback analysis laboratory course	1 to 10	Once in a semester for every course
3.	QA-AC-3	Faculty feedback		Once in a semester
4.	QA-AC-4	Department feedback on use of equipments		Once in a year
5.	QA-AC-5	Feedback of educational experience of students visited abroad in academic exchange program		Once in a year

Calendar for filling proformas

S. No.	Form No.	Title	To be filled by	Time of filling
1.	QA-AC-1	Student feedback analysis theory course	Registrar / Dean Academic	Semester End (during May and December)
2.	QA-AC-2	Student feedback analysis laboratory course	Registrar / Dean Academic	Semester End (during May and December)
3.	QA-AC-3	Faculty feedback	Faculty	Semester End (during May and December)
4.	QA-AC-4	Department feedback on use of equipments	Department	Yearly (during May)
5.	QA-AC-5	Feedback of educational experience of students visited abroad in academic exchange program	Department	Yearly (during May)

A sample copy of course proposal is placed in Annexure I. The procedural steps currently being followed for introduction of new course and new program is described in Annexure II and Annexure III.

Institute Academic Quality Assurance Cell

Academic (Teaching and Learning)

Student Feedback Analysis for Theory Class

Subject Code: Subject Name:

Faculty Name: Number of Registered Students in Class:

Exam Code: Maximum Number of Respondents:

ITEM	E	V	G	S	U	Total	W	Item Rating
Concern for students learning and help extended outside the class								
Delivery of lectures, if any								
Engagement of students in critical and creative thinking								
Evaluation & assessment if done by the teacher and appreciation for good / innovative work by students								
Frequency of questions and quality of answers								
Integration of subject with real world problems / situations								
Interest and curiosity evoked in the subject								
Level of assignments / projects and tests								
Maintaining discipline and classroom management								
Regularity and punctuality								
TOTAL								

Overall Average Rating:

Summary / comment's if any:

i= Responses;   j = Items;   W = Weighted Count of the item

Weightage (w_i): E = 10;   V = 8;   G = 7;   S = 5;   U = 3; C_{ij} = Count of Respondents;   Item Rating I_j = Sum ($C_{ij} * W_{ij}$)/Sum(C_{ij});

Overall Average Rating = Sum (Item Rating)/10

(Name and Signature)

Institute Academic Quality Assurance Cell

Academic (Teaching and Learning)

Student Feedback Analysis for Lab Class

Subject Code: Subject Name:
Faculty Name: Number of Registered Students in Class:
Exam Code: Maximum Number of Respondents:

ITEM	E	V	G	S	U	Total	W	Item Rating
Concern for students learning and help extended outside the lab classes								
Contribution of the laboratory work on conceptual understanding								
Encouragement to students to ask questions and express opinion								
Evaluation & assessment and appreciation for good / innovative work by students								
Guidance and support extended to carry out the Lab work								
Interest and curiosity evoked in the practical aspects of the subject								
Maintaining discipline and classroom management								
Making students aware of Safty and Risk issues								
Regularity and punctuality								
TOTAL								

Overall Average Rating:

Summary / comment's if any:
i= Responses;   j = Items
W = Weighted Count of the item;   Weightage (w_i):   E = 10;   V = 8;   G = 7;   S = 5;   U = 3
C_{ij} = Count of Respondents;   Item Rating, I_j = Sum ($C_{ij} * W_{ij}$)/Sum(C_{ij});   Overall Average Rating = Sum (Item Rating)/9

(Name and Signature)

Institute Academic Quality Assurance Cell
Academic (Teaching and Learning)
Faculty Feedback (Lecture / Lab Course)
(Date to be completed by: Within a week after end of classes in the semester)

Faculty Name: Department:

Course Name: Course Code:

Semester: Year:

Batches: Class Strength:

1. Project Based Learning Components in the course:

2. Any specific requirement of tool/software/hardware to be addressed: Yes / No

3. Any specific infrastructure requirement in delivering the course content: Yes / No

4. Revisions/modification suggested for detailed course content: Yes / No

5. Any support required from peers for synchronising course delivery (for larger courses where team teaching is involved): Yes / No

6. How was the course received by the students (provide opinion based on following parameters)

Class attention (Good/ satisfactory/ unsatisfactory):   G   S   U

Discipline (Good/ Satisfactory/ Unsatisfactory):   G   S   U

Interactiveness (Good/ Satisfactory/ Unsatisfactory):   G   S   U

7. Whether course materials and learning resources disseminated to students through Study Materials (SM):(mention file path on server):

8. Whether course file is maintained: Yes / No

9. Any changes in the course made this year: Yes / No

10. Is there a coherent alignment in course activities, assessments and content? Yes / No

11. Any difficulty faced during conduct of course and suggestions to overcome the difficulty:

(Name and Signature)

Institute Academic Quality Assurance Cell

Academic (Teaching and Learning)

Use of Equipments

1. Department_____

2. Details of Major Equipments and Software's Usage in the Department:-

Sl. No.	Name of Equipment/ Software	Number / Quantity	Date of Procurement	Cost INR	Make	AMC Details			Usage (High (H)/ Moderate (M)/ Low (L)/ Not Used (N)
						Provider	Duration	Cost	

3. Details of equipment procured but not used:

_____

Name and Signature of Raporteur

Head of Department

Institute Academic Quality Assurance Cell
Academic (Teaching and Learning)
Feedback of Educational Experience of Student Visited Abroad in Academic Exchange Program

Name of Student: Enrollment No.

Department at JIIT:

Name of the Exchange Program:

University Visited Abroad:

Department(s) of University Visited Abroad:

Duration of the visit: from   to

Purpose of the visit:

Details of the number of credits earned at the foreign university if applicable:

Sl. No.	Course Name	Course Code	Course Credits	Grade Obtained

Feedback

Sl. No.	Your assessment of educational experience in the above courses at the foreign university	Outstanding	Excellent	Very Good	Good	Fair
1.	Contribution to enhancement of your knowledge					
2.	Quality and quantity of the contents					
3.	Integration of subjects with real world problems / situations					
4.	Level of assignments / projects					
5.	Your overall assessment of the educational experience					
6.	Differences in educational environment w.r.t. JIIT vis-a-vis:	1. Students: 2. Faculty: 3. Laboratory: 4. General environment: 5. Rules and regulations:				
7.	Which new courses / electives of your discipline JIIT can consider to include?	1. 2. 3. 4.				
8.	Comments and Other suggestions, if any.					

(Name and Signature

Internal Quality Assurance Cell
Form for Collecting Data from Students going Abroad

1. Name of the Student: _____
2. Enrolment Number:_____
3. Department:_____
4. Year of Passing: _____
5. E-mail:_____
6. Phone Number: _____
7. Applied for Higher Studies Abroad: Yes/No
8. Qualifying Exam:_____
9. Fellowship or Grant Availed for Studies Abroad: Yes/No
10. Details if applied:

Course Name	M.Tech	M.Sc.	MBA	Ph.D	Any other
University Name					
National/International					
Session (year of admission)					
Duration of the Programme					
Specialization Area					

Thanks for your information.

Please keep updated your Alma matter (JIIT) on the following
E-mail: prakash.kumar@jiit.ac.in
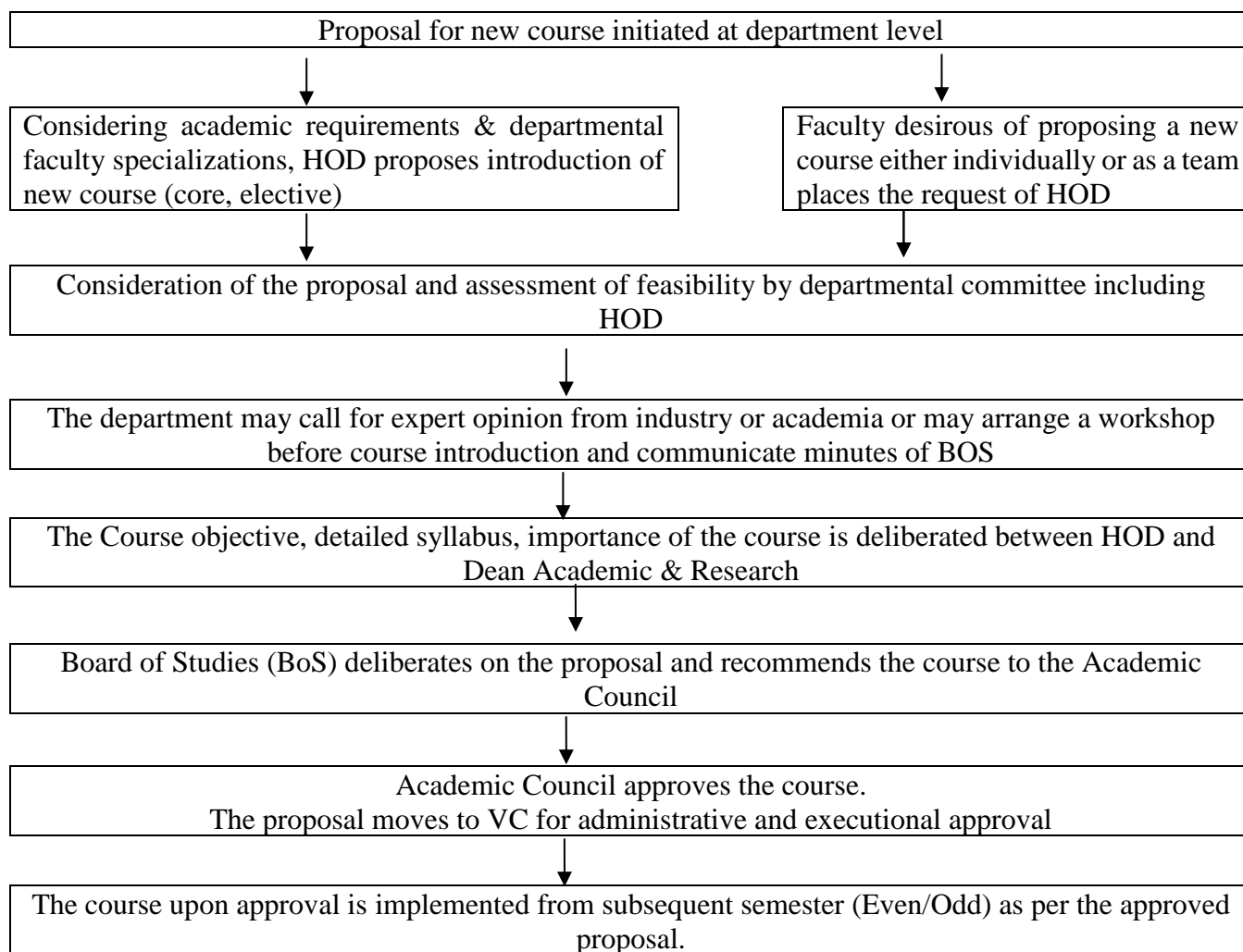*Phone Number- 0120-2594257*

Detailed Syllabus

B. Tech. Course-Core

Subject Code	10B11PH111	Semester: Odd	Session 2016-17 Month from July to December
Subject Name	PHYSICS I		
Credits	4	Contact Hours	4
Objective: Broadly, the study of Physics improves one's ability to think logically about the problems of science and technology and obtain their solutions. The present course is aimed to offer a broad aspect of those areas of Physics which are specifically required as an essential background to all engineering students for their studies in higher semesters.			
Learning Outcomes: At the end of the course, the students will have sufficient scientific understanding of different phenomena associated with light, relativity, statistical physics, atomic physics and lasers.			

Module No.	Subtitle of the Module	Topics in the module	No. of Lectures for the module	Mapping with PEO's
1.	Physical Optics	Analytical treatment of interference, Intensity distribution of fringe system, Fresnel's biprism, Newton's rings, Michelson interferometer, Diffraction (limited to Fraunhofer class) from Single slit, double slit and Diffraction grating, Polarization, Phenomenological understanding of Birefringence, Principles of use of uniaxial crystals practical polarizers, compensators and wave plates, Production and analysis of completely polarized light. Optical activity, polarimeters.	15	
2.	Relativity	Michelson-Morley experiment, Lorentz transformations, Addition of velocities, Mass variation with velocity, Mass-energy relation.	5	
3.	Radiation	Black body radiation, Wein's law, Rayleigh Jeans law, Planck's law of radiation, Compton scattering.	4	
4.	Atomic Structure	Origin of spectral lines, spin and orbital angular momentum, Quantum numbers, Atoms in magnetic field, Zeeman effect.	5	

5.	Statistical Distributions and Lasers	Maxwell-Boltzmann, Bose-Einstein and Fermi-Dirac distributions and their applications. Principle and working of laser, Einstein A and B coefficients, Ruby Laser	11	
		Total number of Lectures	40	
Recommended Reading material:				
1.	Ghatak, *Optics*, Tata McGrow Hill.			
2.	E. Hecht, *Optics*, Pearson Education.			
3.	F.A. Jenkins and H.E. White, *Fundamentals of optics*, Tata McGraw Hill		.	
4.	R.S. Sirohi, *Wave Optics, Orient and Longman*.			
5.	Reshnick, *Relativity, New Age.*			
6.	A. Beiser, *Concepts of Modern Physics*, McGrow Hill International.			

Annexure II

Procedural steps currently followed for introduction of a new course

Proposal for new course initiated at department level

Considering academic requirements & departmental faculty specializations, HOD proposes introduction of new course (core, elective)	Faculty desirous of proposing a new course either individually or as a team places the request of HOD

Consideration of the proposal and assessment of feasibility by departmental committee including HOD

The department may call for expert opinion from industry or academia or may arrange a workshop before course introduction and communicate minutes of BOS

The Course objective, detailed syllabus, importance of the course is deliberated between HOD and Dean Academic & Research

Board of Studies (BoS) deliberates on the proposal and recommends the course to the Academic Council

Academic Council approves the course. The proposal moves to VC for administrative and executional approval

The course upon approval is implemented from subsequent semester (Even/Odd) as per the approved proposal.

- For major revision of the course in progress, the steps will all be similar to course introduction as mentioned above, with an additional brainstorming session by the department where external experts could be invited.

Annexure III

Procedural steps currently followed for introduction of a new program

Considering academic requirements, departmental resources and faculty specializations, proposal for introduction of new program originates at the Institute level	Based on expert feedback, advancements in different fields, and faculty expertise available, the proposal for a new program originates at the Departmental level

Consideration of the proposal and assessment of need and feasibility are deliberated between departmental committee, HOD and Dean Academic & Research

The institute/department may call for expert opinion from industry or academia or may arrange a workshop before moving ahead with the proposal for program introduction

Upon approval of Academic Council (AC), the proposal is placed before Board of Management (BoM) for approval	If the proposal is deemed fit, the proposal is put up to the Academic Council (AC) with a request for approval through Dean Academic & Research

The program proposal once approved by BoM for introduction moves to the departmental committee for formulating the detailed course and syllabi, and subsequently placed before the Board of Studies (BoS) with a request for approval through Dean A & R

Academic Council approves the program. The proposal moves to VC for administrative and executional approval	Board of Studies (BoS) deliberates on the proposed program structure, courses, credit allocation, detailed syllabi and recommends the program to the Academic Council

The program upon approval is introduced from subsequent academic year

3.2 Academic (Research)

The teaching and research activities of any institution of higher learning are its backbone. While the quality of teaching provided to its students helps them in achieving their desired goals and reflects in the performance in their career, the research environment prevailing in the particular institute distinguishes it from other such similar institutions. The aim of Academic (Research) sub-committee is to audit quality of research in the Institute ensuring that faculty/students are cognizant and periodically made sensitive about the issues of safety, environment, plagiarism and ethics while planning and performing research and publishing thereafter.

The academic research can be an outcome of the following:

(i)   Independent research carried out by the Faculty on their own,

(ii)   Research contribution coming out of Ph.D./P.G. dissertations

(iii)   Research contribution coming out of sponsored research projects.

(iv)   Research contribution coming out of major projects of B. Tech. students,

The aim is to be achieved by closely monitoring following academic research activities.

1.   Publications.

2.   Sponsored R&D projects.

3.   Master and Ph.D. degrees.

4.   Patents.

5.   Individual achievements/awards.

6.   Review articles and books in developing areas.

7.   Interdisciplinary Research.

8.   Data Bases.

9.   Benchmarking of academic units with other universities /Institutes.

For the above purpose, the ARC has proposed nine proformas (QA-AR 1-9). These are filled up by the departments and the data thus obtained is analysed by the ARC. The methodology for awarding API score is also suggested in each proforma.

Academic Research:

Sl. No.	Form No.	Title	Evaluation Criteria	Frequency
1.	QA-AR-1	Summary of Publications	API Score	Once in a year
2.	QA-AR-2	Sponsored R & D Projects	API Score	Once in a year
3.	QA-AR-3	Master and Ph.D. Degrees	API Score	Semester Wise
4.	QA-AR-4	Patents Registered by JIIT Faculty / Students	API Score	Once in a year
5.	QA-AR-5	Awards & Achievements	NA	Once in a year
6.	QA-AR-6	B. Tech. Major Project	Distributed to other forms	Once in a year
7.	QA-AR-7	Summary of Review articles and Books in Developing areas	API Score	Once in a year
8.	QA-AR-8	Interdisciplinary Research	API Score	Once in a year
9.	QA-AR-9	Research Scholar Feedback Form	NA	Once in a year

Calendar for filling Proforma:

S. No.	Form No.	Title	To be filled by	Time of filling
1.	QA-AR-1	Summary of Publications	Faculty/Department	Beginning of academic year
2.	QA-AR-2	Sponsored R & D Project	Faculty/Department	Beginning of academic year
3.	QA-AR-3	Master and Ph.D. Degrees	Faculty/Department	January and July
4.	QA-AR-4	Patents Registered by JIIT Faculty / Students	Faculty/Department	Beginning of academic year
5.	QA-AR-5	Awards & Achievements	Faculty/Department	Beginning of academic year
6.	QA-AR-6	B. Tech. Major Project	Faculty/Department	Beginning of academic year
7.	QA-AR-7	Summary of Review articles and Books in Developing areas	Faculty/Department	Beginning of academic year
8.	QA-AR-8	Interdisciplinary Research	Faculty/Department	Beginning of academic year
9.	QA-AR-9	Feedback forms of Research Scholars	Research Scholar	End of academic year

IQAC
Academic Research
<u>Summary of Publications</u>

Name of the Department: ---------------------------------

(a) Publication wise:

S. No.	Authors*	Complete Reference (IEEE Format) Title, Journal, Vol., Issue, page no. , year	Type of publication**	Impact Factor			Indexing body (SCOPUS/SCI/GOOGLE WEB OF SCIENCE)	H Index of Journal/Conference proceeding (SJR: http://www.scimagojr.com)	ISSN/ISBN
				JCR	SJR	SNIP			

(b) Faculty Wise:

S. No.	Faculty Name	No. of publications in Journals with IF/SCI, Scopus, /Web of science, Google Scholar indexed	No. of publications in journals having ISSS/ISBN number but not indexed	No. of publications in Indexed Conferences(Scopus/Web of Science) Google Scholar	No. of publications in non indexed conference proceedings having ISBN/ISSN number	No. of other categories publications	H Index of faculty			API Score***
							H-index: Scopus	H-5 index: Google Scholar	I-10 index: Google Scholar	

* In case of external authors, provide their affiliation and designation as well.

* * International Journal, National Journal, International Conference, National Conference etc

(***) (i) Refereed Journals: 15/Publication, (ii) Non refereed Journal but having ISBN/ISSN number:10/ Publication (iii) Conference proceeding as a full paper per publication: International Conference (IC) 10, National Conference (NC):08, Regional Conference/Local Conference (LC): 06, International/National Conference- Presented but not published (PN):04, Only abstract (OA) :02

(a) Augment above score as under:
(i) Paper published in indexed journals/conference by 05 points; (ii) paper with impact factor between 1 and 2 by 10 points; (iii) paper with impact factor between 2 and 5 by 15 points; (iv) paper with impact factor between 5 and 10 by 25 points.

(b) For Joint Publications, API points will be distributed as under:
First/Principal Author and Corresponding Author/Supervisor/Mentor would share equally 60% points and remaining 40% points would be shared equally by all other authors.

(b) Additional score of 10 may be awarded for delivering invited lecture in an Institute Conference.

@ In case of more than one, provide all indexing bodies.

$ ISSN No (both print & online, if applicable)

Note: For MBA indexing details as per NIRF

Institute Academic Quality Assurance Cell

Academic (Research)
Sponsored R&D Projects
Name of the Department: ----------------------------------

S.No.	Title of the project	Principal investigator/ Co-Investigator	Collaborative Institute.(If any)	Cost of the project Rs. (in Lakhs)	Sponsoring Agency Name (Type Govt./Pvt./JIIT)	Date of Start	Duration	% of work left	Year wise money received		
									I	II	III
1											
2											
3											

API Score to be entered directly for faculty as per criteria given

(a) 20 API points for each Sponsored Research Projects with grants of Rs. 10 lakhs or more; Rs. 3 lakhs in case of HSS & Management,.

(b) 15 API points for each Sponsored Research Projects with grants between Rs. 4 to 10 lakhs; Rs. 1 to 3 lakhs in case of HSS & Management,

(c) 10 API points for each Sponsored Research Projects with grants between Rs. 0.5 to 4 lakhs, Rs. 0.25 to 1 lakhs in case of HSS & Management,

(d) For Consultancy Projects apply (a), (b) & (c) above with amount and API points reduced to 50% level.

(e) In case of Joint projects API points will be shared as in case of jointly authored books (see form 7).

(Name and Signature)

Institute Academic Quality Assurance Cell

Academic (Research)

Master and Ph.D. Degrees

Name of the Department: -----------------------------------

.

S. No.	Title of Project/ Dissertation/ Thesis	Student's Name and Enrolment No.	Supervisor(s) name(s)	Level :(Master/Ph.D.)	Acad. Year	Completed/ On-going
1						
2						
3						

API Score to be awarded to faculty as per criteria given:

(*) (i) 5/ M.Tech degree awarded (ii) 10/ Ph.D. degree awarded (iii) 7/ Ph.D. thesis submitted (iv) 3/ Ongoing Ph.D. thesis of more than 6 months duration (v) In case of joint guidance , points to be shared as in the case of jointly authored books.(Form 7)

(Name and Signature)

Frequency: Every Year

Date:

Institute Academic Quality Assurance Cell
Academic (Research)
Patents Registered by JIIT Faculty / Students

Name of the Department: ----------------------------------

S. No.	Name of faculty/student (Specify applicant & co-applicant)	Title of the patent	Patent No.	Country**	Nature of patent application (Provisional / Full length, National / PCT)	Date of filing /Granted	Status (Filed / Granted)	API * Score
1								
2								
3								

(*) 30 for each granted National Level Patent and 50 for each granted International Level Patent.

** Name of country where patent is registered

(Name and Signature)

Institute Academic Quality Assurance Cell

Academic (Research)

<u>Awards & Achievements</u>

Name of the Department: -----------------------------------

	Awards won during Conference / Technical Event / Technical competition			
S.No.	**Name(s) of Faculty/ Students**	**Details of the award (Event, Organizing body, date, venue and Title of Award)**	**Prize Won(I/II/III)**	**State / National/Int ernational**
1				
2				
3				
	Awards National / International (Awards by Societies, National / International bodies etc., apart from those given above)			
S.No.	**Name(s) of Faculty/ Students**	**Details of the award (Title, organizing body, date, venue)**	**Nature of the award**	
1				
2				
3				

(Name and Signature)

Date:

Institute Academic Quality Assurance Cell
Academic (Research)
<u>B. Tech. Major Projects</u>
Name of the Department: ----------------------------------

S. No.	Project ID	Acad. Year	Title of the Project	Name & Enroll. no. of the Student	Name(s) of faculty involved (Supervisor)	Publications if any (nos.) IJ/NJ/IC/NC/No
1						
2						
3						
4						

IJ: International Journal; NJ: National Journal; IC: International Conference; NC: National Conference; No: None

(Name and Signature)

Date:

Institute Academic Quality Assurance Cell
Academic (Research)
Summary of Review articles and Books, Book Chapters in Developing Areas
Name of the Department: -----------------------------------

S. No.	Faculty Name (Author & Co-authors*)	Title	Type (Book/Book Chapters/Article/Case Study/Tech. Report/Review)	ISBN No.	Year	Publisher
1						
2						
3						

(*) Complete affiliation of Co-author if other than JIIT

API Score to be awarded to faculty directly as per criteria given below:

(i)Books Published by International Publisher after Peer Review: 50 per book (ii) Published by National Publisher with ISBN/ISSN number; 25 per book (iii) Published by Local Publisher with ISBN/ISSN number: 15 per book (iv) Chapter in any of the above categories: 20% of the category per chapter

In case of jointly authored books:

      (a)   Two Authors – 60% to First/Principal Author and remaining 40% to the other author.
      (b) More than Two Authors - 40% to First/Principal Author and remaining 60% to be shared equally among all the other authors.

(Name and Signature)

Institute Academic Quality Assurance Cell
Academic (Research)
<u>Interdisciplinary Research</u>
Name of the Department: ------------------------------------

S.No.	Name of faculty	Name of faculty/researcher from other department/ Institution		Outcome of Collaboration (Thesis/Dissertation Supervised; Research Paper, Research Project Published)	Role of the Collaborator (Co-sup. / Co-author)
		Name	**Dept./Inst.**		
1					
2					
3					

(Name and Signature)

Academic Research
RESESRCH SCHOLARS FEEDBACK FORM

Dear Research Scholar,

Based on your experience of working as a research scholar in this Institute, you are requested to give your frank and unbiased feedback. You may rate the following on a scale of 5 to 1 (*Outstanding, Very Good, Good, Average, Poor*).

1. **The Admission Process to Ph.D. Programme**   -------------------------------------

2. **The Relevance of Course work**   -------------------------------------

3. **Process of Allotment of Supervisor(s)**   -------------------------------------

4. **Availability of Research Material**
   (including software's and equipment)   -------------------------------------

5. **Available Infrastructure in the Deptt./Instt.**
   (Access to internet /WIFI etc.)   -------------------------------------

6. **Availability of Funds for Attending National/**   -------------------------------------International
   Conferences/Symposia

7. **Process of Release of Teaching/Research Assistantship**   ----------------------------------

8. **Work Load in the Institute/Deptt. besides Your Own**   ----------------------------------
   Research Work

9. **Availability of Supervisor(s) for Consultation**   ----------------------------------

10. **Overall Research Environment in the Department**   ----------------------------------

11. **Working of DPMAC**   --------------------------------

12. **Cooperation Received from LRC staff.**   ----------------------------------

13. **Cooperation Received From Institute Administration**   --------------------------------

Suggestions about any other matter which is important in your opinion and not covered above.

_____

_____

_____

_____

3.3 Stakeholder Relationship Committee

A stakeholder is any person, group or organization who can place a claim on an organization's attention, resources or output, or is affected by that output. Effective management of relationship with stakeholders is crucial to resolve issues that organizations face from time to time. By using their influence, stakeholders hold the key to the environment in which the Institute operates and the subsequent financial and operating performance of the Institute. Through proper maintenance of stakeholder relations, the Institute can influence stakeholder attitudes, decisions, and actions for mutual benefit.

The main steps of stakeholder relationship maintenance are: identification of stakeholders and engaging with them. The Institute communicates with the stakeholders in a proactive and efficient manner. The communication is both ways where each get regular status reports; messages etc. and get a forum to air their concerns and grievances while having the comfort of knowing that they will get a response. The aim of stakeholders' relationship sub-committee is to oversee and analyse the feedbacks from various stakeholders of the institute and prepare reports giving recommendation and suggestions.

The aim is achieved in the following ways:

1. Overseeing and analysis the feedback from external stockholders (Employers & Industry, parents, regulators, Govt. and community, Alumni, professional institutions and suppliers) about the Institute and programmes.
2. Overseeing and analysis the feedback of internal members (students, faculty, non-teaching employee and trustees).

The stakeholders have been categorised as internal stakeholders and external stakeholders. The feedback of stakeholders is taken from time to time. The feedback of faculty members, students, non-teaching staff, corporate, parents, alumni and trustees are directly collected through filling of feedback forms. For this purpose, various feedback forms have been developed. The details of the feedback forms are as follows:

Stakeholder Relationship:

Sl. No.	Form No.	Title	Evaluation scale	Frequency
1.	QA-SR-1	Faculty feedback form	5 to 1	Yearly
2.	QA-SR-2	Trustee feedback form	Outstanding/Very good/Good/Fair	Yearly
3.	QA-SR-3	Non-teaching feedback form	5 to 1	Yearly
4.	QA-SR-4	Student Satisfaction Survey	Outstanding/Very good/Good/Fair	Yearly
5.	QA-SR-5	Employer feedback form	Outstanding/Very good/Good/Fair	Once in a year (when the company comes for campus placement)
6.	QA-SR-6	Parents feedback form	Outstanding/Very good/Good/Fair	Once in a year (at the time of Convocation)
7.	QA-SR-7	Alumni feedback form	Outstanding/Very good/Good/Fair	Either at the time of Alumni meet or online (at least 2 years after passing out)

The feedback of other stakeholders such as community and government organisations is collected indirectly. The community feedback is indicated by the rating reports of the Institute published by rating agencies (Annexure IV). The feedback of government organisations is reflected in the accreditation and assessment reports and queries of government bodies.

Calendar for filling Proforma:

S. No.	Form No.	Title	To be filled by	Time of filling
1	QA-SR-1	Faculty feedback form	Faculty	End of academic year
2	QA-SR-2	Trustee feedback form	Trustee	End of academic year
3	QA-SR-3	Non-teaching feedback form	Non-teaching	End of academic year
4	QA-SR-4	Student Satisfaction Survey	Students	End of academic year
5	QA-SR-5	Employer feedback form	Corporate	Once in a year (when the company comes for campus placement)
6	QA-SR-6	Parents feedback form	Parents	Once in a year (at the time of Convocation)
7	QA-SR-7	Alumni feedback form	Alumni	Either at the time of Alumni meet or online (at least 2 years after passing out)

Stakeholder Feedback Forms

Institute Academic Quality Assurance Cell
Stakeholder Relationship

Faculty Feedback Form

Name of Department_____   Program you are associated with_____

Please give your feedback on the following points-

1	Balance between your teaching and research workload	Outstanding	Excellent	Very good	Good	Fair	Remarks
2	Scope of flexibility and innovation in a) Teaching	Outstanding	Excellent	Very good	Good	Fair	Remarks
	b) Research and R&D projects	Outstanding	Excellent	Very good	Good	Fair	Remarks
	c) Consultancy and industry interaction	Outstanding	Excellent	Very good	Good	Fair	Remarks
	d) Extracurricular and social activities	Outstanding	Excellent	Very good	Good	Fair	Remarks
3	Research environment and support	Outstanding	Excellent	Very good	Good	Fair	Remarks
4	Opportunity extended to participate in Faculty development/ training programs	Outstanding	Excellent	Very good	Good	Fair	Remarks
5	Financial assistance to attend conferences, workshops etc	Outstanding	Excellent	Very good	Good	Fair	Remarks
6	Experience gained from Faculty development/ training programs	Outstanding	Excellent	Very good	Good	Fair	Remarks
7	Consultation / Grievances mechanisms	Outstanding	Excellent	Very good	Good	Fair	Remarks
8	Salary as compared to a) AICTE norms	Outstanding	Excellent	Very good	Good	Fair	Remarks
	b) Other private teaching and research organisations	Outstanding	Excellent	Very good	Good	Fair	Remarks
9	Leave Travel Allowance benefit	Outstanding	Excellent	Very good	Good	Fair	Remarks
10	Employee Provident Fund	Outstanding	Excellent	Very good	Good	Fair	Remarks
11	Medical Insurance benefit	Outstanding	Excellent	Very good	Good	Fair	Remarks
12	Leaves	Outstanding	Excellent	Very good	Good	Fair	Remarks
13	Infrastructural facilities- a) Cabin	Outstanding	Excellent	Very good	Good	Fair	Remarks
	b) Computer	Outstanding	Excellent	Very good	Good	Fair	Remarks
	c) Telephone	Outstanding	Excellent	Very good	Good	Fair	Remarks
	d) Internet	Outstanding	Excellent	Very good	Good	Fair	Remarks

14	Administrative support	Outstanding	Excellent	Very good	Good	Fair	Remarks
15	Technical support (lab staff or Teaching assistants)	Outstanding	Excellent	Very good	Good	Fair	Remarks
16	Working environment such as the relationship with co-workers and superiors, organizational culture, etc.	Outstanding	Excellent	Very good	Good	Fair	Remarks
17	Library resources	Outstanding	Excellent	Very good	Good	Fair	Remarks
18	ERP and Examination system support	Outstanding	Excellent	Very good	Good	Fair	Remarks
19	Purchase, repair and maintenance	Outstanding	Excellent	Very good	Good	Fair	Remarks

1. Any other suggestion/comment for further improving online teaching from campus/ home_____

2. Any other suggestion_____

Thanks for your feedback

Institute Academic Quality Assurance Cell
Stakeholder Relationship
Trustee Feedback Form

1.   Name of the program:
     B. Tech. /Dual degree / M.Tech / Ph.D.

2.   Please give your opinion on the overall functioning of the program and any noteworthy changes that you observed.

3.   Your observations on the Institute in general and its success in terms of the output it is generating.

4.   In your opinion, is the institute upholding its commitment to students and parents in terms of? Imparting value education:

     Maintaining student discipline:

     Providing healthy academic environment:

5.   Are you being actively communicated about various developments / initiatives taken by the institute from time to time? Please provide your opinion.

6.   Please give an overall rating to the program:

Outstanding	Excellent	Very good	Good	Fair

7.   Please provide your suggestions for further improvements

(Name and Signature)

Thank you

Institute Academic Quality Assurance Cell
Stakeholder Relationship
Non-Teaching Staff Feedback Form

Name of Department_____

Please give your feedback on the following points-

1	Training provided for your job	Outstanding	Excellent	Very good	Good	Fair	Remarks
2	Job profile in terms of competency, workload, diversity of work etc.	Outstanding	Excellent	Very good	Good	Fair	Remarks
3	Career advancement opportunities	Outstanding	Excellent	Very good	Good	Fair	Remarks
4	Consultation/ Grievances mechanisms	Outstanding	Excellent	Very good	Good	Fair	Remarks
5	Salary as compared to a) Minimum wages notified by Govt. of India	Outstanding	Excellent	Very good	Good	Fair	Remarks
	b) Other private teaching and research organizations	Outstanding	Excellent	Very good	Good	Fair	Remarks
6	Infrastructural facilities- e) Cabin	Outstanding	Excellent	Very good	Good	Fair	Remarks
	f) Computer	Outstanding	Excellent	Very good	Good	Fair	Remarks
	g) Telephone	Outstanding	Excellent	Very good	Good	Fair	Remarks
	h) Internet	Outstanding	Excellent	Very good	Good	Fair	Remarks
7	Working environment such as relationship with co-workers and supervisors etc.	Outstanding	Excellent	Very good	Good	Fair	Remarks
8	Your contribution during the year considering disturbances due to Covid	Outstanding	Excellent	Very good	Good	Fair	Remarks

1. Any other suggestion/comment for work during Covid-19 disturbance _____

2. Any other suggestion_____

Thanks for your feedback

Institute Academic Quality Assurance Cell
Stakeholder Relationship

Student Satisfaction Survey

Name of Department_____

Program you are associated with_____

Age: _____ Gender: _____

Please give your feedback on the following points based on your Teaching and Learning in your program in last academic year.

1	How much of the syllabus was covered in the classes?	100 to 85%	85 to 70%	70 to 54%	54 to 30%
2	How well did the teachers prepare for the classes?	Perfectly	Thoroughly	Moderately	Satisfactorily
3	How well were the teachers able to communicate?	Always effective	Fairly effective	Sometimes effective	Just satisfactorily
4	The teacher's approach to teaching can best be described as	Excellent	Very good	Good	Fair
5	Fairness of the internal evaluation process by the teachers.	Always fair	Usually fair	Sometimes fair	Occasionally fair
6	Was your performance in assignments discussed with you?	Every time	Usually	Sometimes	Occasionally
7	The institute takes active interest in promoting internship, student exchange, field visit opportunities for students.	Regularly	Often	Sometimes	Occasionally
8	The teaching and mentoring process in your institution facilitates you in cognitive, social and emotional growth.	Very Significantly	Significantly	Moderately	Marginally
9	Teachers inform you about your expected competencies, course outcomes and programme outcomes.	Every time	Usually	Sometimes	Occasionally
10	The teachers illustrate the concepts through examples and applications.	Every time	Usually	Sometimes	Occasionally

11	The teachers identify your strengths and encourage you with providing right level of challenges.	Fully	Reasonably	Partially	Slightly
12	Teachers are able to identify your weaknesses and help you to overcome them.	Every time	Usually	Sometimes	Occasionally
13	The institution makes effort to engage students in the monitoring, review, and continuous quality improvement of the teaching learning process.	Strongly agree	Agree	Moderately Agree	Neutral
14	The institute/ teachers use student centric methods, such as experiential learning, project-based learning, participative learning, and problem-solving methodologies for enhancing learning experiences.	Always	To a great extent	Moderate	Some what
15	Teachers encourage you to participate in extracurricular activities.	Strongly agree	Agree	Moderately Agree	Neutral
16	Efforts are made by the institute/ teachers to inculcate soft skills, life skills and employability skills to make you ready for the world of work.	Always	To a great extent	Moderate	Some what
17	What percentage of teachers use ICT tools such as LCD projector, Multimedia, etc. while teaching?	Above 90%	90 – 70%	70 – 50%	50 – 30%
18	The overall quality of teaching learning process in your institute is very good.	Strongly agree	Agree	Moderately Agree	Neutral

Please give your feedback on the following points based on Institutional facilities:

S.No.	Parameters	Questions	Outstanding	Excellent	Very Good	Good	Fair
1	LRC (Including digital library)	How do you rate the availability of the text and reference books in the library?					
2	Hostel facilities	How do you rate the infrastructure, cleanliness, and other facilities in hostel?					
3	Mess facilities	How do you rate the quality of food, hygiene maintenance in the mess and cafeterias?					
4	Training and Placement	How do you rate the Institute activities that help in getting jobs and placements?					
5	Registry department	How do you rate the services and your interaction with Registry department?					
6	Accounts department	How do you rate the services and your interaction with Accounts department?					

Give three observation / suggestions to improve the overall teaching – learning experience in your institution.

_____

Give three observation / suggestions to improve the Institutional facilities

_____

Any other suggestions/comments: _____-_____

Thanks for your feedback

Institute Academic Quality Assurance Cell
Stake holder Relationship
Employer Feedback Form

1. Name of the Company: _____

2. Address:_____

   _____

3. Company Representative/s: _____

    Designation: _____ _____ _____

4. Contact Details (including Email and Phone Number): _____

5. Please rate students of JIIT on the following parameters on a 4-point Scale:

Employer Survey Parameters	Very Satisfied	Satisfied	Somewhat Satisfied	Dissatisfied
	3	**2**	**1**	**0**
Communication skill				
Social etiquettes				
Usage of Technology				
Earnest and level of confidence				
Involvement in a team				
Being Self Motivated and taking on appropriate level of responsibility				
Planning and management skill				
Being open to new ideas and learning new techniques				
Being Creative in response/ innovation in thinking				
Ability to handle criticism				

6. Any other suggestion for improvement: _____

Thank you

Institute Academic Quality Assurance Cell
Stakeholder Relationship
Parents Feedback Form

Name of the Ward (Optional): _____

Program in which your ward is studying: _____

Year of admission_____

Rate the following statements on the basis of your experience with JIIT:

S.No.	Statements	Outstanding	Excellent	Very Good	Good	Fair
1	Curriculum of the programme that your ward is undergoing					
2	Quality and relevance of the courses included into the curriculum					
3	Courses in terms of their relevance to the latest and/or future technologies					
4	Infrastructure of the institute for effective delivery of curriculum					
5	Availability of the text and reference books in the library					
6	Quality of the teaching in the Institution					
7	Institute activities that help your ward in getting jobs and placements					
8	Transparency of the evaluation system in the institute					
9	Knowledge and skills acquired by your ward from the course					
10	Overall personality development of your ward					
11	Please rate the online teaching and learning provided by the institute from April 2020					
12	Please rate the online exams conducted by the institute from April 2020.					

1. Your suggestion/comment for best utilization student's time during Covid-19. _____
2. Any other suggestions for the Improvement of the program _____

Thanks for your feedback

Institute Academic Quality Assurance Cell
Stakeholder Relationship
Alumni Feedback Form

1. Name of the Alumni: _____

2. Branch and Pass-out year: _____

3. Contact Details: Email:_____ Phone Number: _____

4. Higher Studies Details (if any)

Course Name	M.Tech	M.S.	MBA	PhD	Any other
University Name					
National/International					
Session (if completed else year of admission)					

5. Any competitive exam cleared after graduation

Exam	SET/SLET	GATE	CAT	IAS	IPS	IFS	UPSC	NET	Any other
Year									
Rank/Qualified									

6. Placement Details (if any)

    Current Organization name: _____

    Organization type: a) Govt./PSU   b) MNC c) Private sector   d) Self employed

    Current Designation: _____

    Previous Organization (s), if any: _____

7. Any specific course (or curriculum in general) that helped in your development:

8. The competency (technical/personality) level of JIITians at your current Organization / University:

9. Any specific course you want to be included into the JIIT Course Curriculum to be at par with others at your Organization / University:

10. Any suggestions for improvement:

11. Please give an overall rating to the program:

Outstanding	Excellent	Very good	Good	Fair

Thanks for your feedback

3.4 Professional and Social Activities Committee

The aim of Professional and Social Activities Sub-committee is to audit the quality of the professional activities and social activities other than teaching and research being carried in the Institute. This includes consulting projects, conferences, workshops and special courses. Social activities will include activities which promote social harmony and awareness. The aim is to be achieved by taking several measures as mentioned below:

1. Overseeing and analysis of the feedback from the organizers and participants of the Conferences/ Workshops/Courses.
2. Overseeing and analysis of the feedback of Institutional resources and support available.
3. Overseeing and analysis of the feedback from the industry regarding joint trainings/ Workshops/collaborative projects.
4. Overseeing and analysis of the feedback on social activities carried out by the faculty and/or students.
    For above purpose various feedback forms have been developed. The details are as follows:

Form Number	Title	Evaluation Scale/Statement	Frequency
QA-PSA-1A	Consulting Process Mapping Form		Annually in May
QA-PSA-1B	Consulting Process Mapping Feedback Form	Outstanding – Fair and 1 – 5 point scale	Annually in May
QA-PSA-2A	Approval for Conducting Workshops/courses/Guest Lectures/FDP		Semester Wise in Jan and July.
QA-PSA-2B	Workshops/courses/Guest Lectures/FDP Feedback Form	Outstanding – Fair and 1 – 5 point scale	Semester Wise in Jan and July.
QA-PSA-3A	Proforma for Approval of Conference		Annually in July
QA-PSA-3B	Budget Sheet for Proposed Conference		Annually in July
QA-PSA-3C	Feedback on Conference	Outstanding – Fair and 1 – 5 point scale	Annually in July
QA-PSA-4A	Industrial Interactions		Semester wise in Jan. and July
QA-PSA-4B	Industrial Interactions Feedback Form	Outstanding-Fair and 1 – 5 point scale	Semester wise in Jan. and July
QA-PSA-5	Social Activities		Annually in July
QA-PSA-6	Financial Assistance availed for attending workshop/conference/FDP etc.		Annually in July

Internal Quality Assurance Cell
Professional and Social Activities Committee
Consulting Process Mapping Form

1. Department: _____

Project ID	Project Title	Client Organization	Faculty ID	PI / Investigators	Nature of Project	Duration	Start Date	End Date	Component Purchase	Consulting Amount	
					1. Case study 2. Design / Simulation 3. Experimental 4. Testing 5. Software Development 6. Visiting/Opinion					Institute Charges	S. Tax

2. Feedback

Project ID	Project Title	Client Organization	Interim Feedback	Final Feedback	Amount Used	Date	Institutional Facilities used 1. Outstanding 2. Excellent 3. Very Good 4. Good 5. Fair	Institution Support	Human Resource Requirements	Revenue Sharing

Approval:

    a. Investigators:_____

    b. Head of Department:_____

    c. Dean Academic & Research: _____

    d. Vice Chancellor: _____

(Name and Signature)

Internal Quality Assurance Cell
Professional and Social Activities Committee
Consulting Process Mapping Feedback Form
(To be completed after completion of the Consultancy Project)

Project ID	Project Title	Date of Completion	Faculty ID	PI / Investigators	Amount Used		Amount Received	Account settled and utilization certificate issued	Feedback on institute facilities used	Feedback on Human Resources used	Achievements/ publications/ outcomes of project	Feedback of Company 5 (Highest) 1(Least)
					Institute charges	Service Tax						

Signature of PI _____

Signature of HoD_____

Internal Quality Assurance Cell
Professional and Social Activities Committee
Proforma for approval of VC for Conducting Workshops/courses/Guest Lectures/ FDP

Department_____

Workshop ID	Workshop Title	Co-ordinator	Duration	Start Date	End Date	Resource Person			Tentative Budget	Target Audience
						Name	Affiliation/ Designation	Expertise		

Signature of the Applicant with Date:

Recommendation of the HOD:

Approval of the Vice Chancellor:

Internal Quality Assurance Cell
Professional and Social Activities Committee
Workshops, Special Courses, Guest Lectures, Faculty Development Program Feedback

(Proforma to be filled after completion of program)

Department_____

Workshop ID	Workshop Title	Co-ordinator	Duration	Start Date	End Date	Funds Raised for Program	Funds Spent	Participants Feedback 5 (Highest) 1(Least)	Feedback of Resource Person	Feedback of organizer regarding administrative support

(Name and Signature of Organizer)

Internal Quality Assurance Cell
Professional and Social Activities Committee
Proforma for Approval of Conference

1. Department Name _____

Conference Acronym	Conference Title	Type (National/ International)	Focus Area	Objective	Proposed Budget	Duration	Start Date	End Date	Number of Participants expected	Details of Keynote Speakers	Details of Invited Speakers	Are tutorial planned with conf.

Signature and Name of Organizing Secretary
Recommendation of HOD/Director

Approved/Not Approved
Vice Chancellor

Internal Quality Assurance Cell
Professional and Social Activities Committee
Budget Sheet for proposed conference

1. Department Name: _____

Confer ence Acrony m	Receipts						Expenditure								
	Registr ation Fee	No. of expecte d registrat ions	Total Registr ation Fee (Expect ed)	Externa l Financi al Support (From Govt. instituti ons)	External Financial Support (From Private organizat ions)	Tota l Rece ipt	Remuner ation to Keynote Speakers	Expend iture on Registr ation Materia l	Expend iture on Lunch, Tea, Snacks	Expend iture on Confere nce Dinner	Expend iture on Invited Guests	Expend iture on Souveni rs	Total Expend iture	Expend iture on Confere nce Proceed ings	Expend iture on CD etc.

Name and Signature of Organizing Secretary

HOD/Director

Internal Quality Assurance Cell
Professional and Social Activities Committee
Feedback on Conference

| Conference Acronym | Number of Registered Participants | Funding from the Institute | Funding received from external sources | Expenditure | | | | | | | Overall Feedback of Participants | Overall Feedback of Experts |
				Remuneration to Keynote Speakers	Expenditure on Registration Material	Expenditure on Lunch, Tea, Snacks	Expenditure on Conference Dinner	Expenditure on Invited Guests	Expenditure on Souvenirs	Total Expenditure	1. Outstanding 2. Excellent 3. Very Good 4. Good 5. Fair	1. Outstanding 2. Excellent 3. Very Good 4. Good 5. Fair

Name and Signature of Coordinator: _____

Comments and Recommendations of HOD/Director: _____

Vice Chancellor:_____

Internal Quality Assurance Cell
Professional and Social Activities Committee
Industrial Interactions Details

Department_____

Interaction ID	Nature of Interaction Consulting work	Guest Lecture from Industry	Visit of Faculty to Industry	Visit of Student	Lab Establishment / other Facility	Training at JIIT	Training at other organization	Fellowships	Collaborative Degree Programmes	Authorship of Joint Articles	Industry Support for Conferences / Meetings

(Name and Signature of Raporteur)

Signature of HoD

Internal Quality Assurance Cell
Professional and Social Activities Committee
Industrial Interactions Feedback Form

Department_____

Interaction ID	Feedback of Guest Speaker about the Institute	Feedback of Participants	Overall Feedback of Industry sponsoring the project	Feedback of PI/ Investigators	Feedback of Instructor about the training	Feedback of participants

(Name and Signature of Raporteur)

Signature of HoD

Internal Quality Assurance Cell
Professional and Social Activities Committee
Social Activities Report Form

Social Activity ID	Financial Fellowships provided to needy students	Blood Donation Camps	Eye Camp	Awareness Camp	Environment Camps	Educational Camps	Social Service in case of Natural Calamity	Donations (Financial/ Goods)	NSS / NCC activity organized in the Institute

(Name and Signature of Raporteur)

Internal Quality Assurance Cell
Professional and Social Activities Committee
Financial Assistance availed for attending Workshop/Conference/FDP

a.   Assistance received for attending Workshop

S. No.	Name of Faculty	Department	Name of Workshop Attended	Workshop attended (In JIIT/Outside JIIT)	Address of the Institute where the event held (If outside JIIT)	Dates (From-To)	Name of Agency (JIIT/Sponsored Project/Other) provided any financial support to attend the Workshop outside JIIT	If YES then amount paid by JIIT to attend (INR)/ If NO write NA	PAN

b.   Assistance received for attending Conference

S. No.	Name of Faculty	Department	Name of Workshop Attended	Workshop attended (In JIIT/Outside JIIT)	Address of the Institute where the event held (If outside JIIT)	Dates (From-To)	Name of Agency (JIIT/Sponsored Project/Other) provided any financial support to attend the Workshop outside JIIT	If YES then amount paid by JIIT to attend (INR)/ If NO write NA	PAN

c. **Assistance received for attending FDP**

S. No.	Name of Faculty	Department	Name of FDP Attended	FDP attended (In JIIT/Outside JIIT)	Address of the Institute where the event held (If outside JIIT)	Dates (From-To)	Name of Agency (JIIT/Sponsored Project/Other) provided any financial support to attend the Workshop outside JIIT	If YES then amount paid by JIIT to attend (INR)/ If NO write NA	PAN

(Name and Signature of Raporteur)

Name and Signature of Finance Officer

3.5 Student activities and placement

In the Institute, education goes well beyond course work, extracurricular activities form a vital part of student experience, creating unique opportunities for friendship, overall development and learning. The student activities complement the studies. There are various hubs under JYC to facilitate students to participate in the extracurricular activities within the University and participate at Regional/National/International level.

Campus placement is a very important activity of the Institute. Many reputed organization/companies visit the Institute every year for recruiting UG/PG students. Campus placement record of the Institute is very good. This subcommittee has the following responsibility.

1. To oversee and analyse data/feedback received from JYC, various hubs and department regarding student's activities.
2. To oversee and analyse data/feedback received from Training and placement Cell, students, employees and parents.

Form Number	Title	Evaluation Scale/Statement	Frequency
QA-SAP - 1	Awards & Achievements	Data/statements	Every Sem.
QA- SAP - 2	HUB/Group Activities	Data/statements	Every Sem.
QA- SAP - 3	Institute, JYC Activities with Societal relevance	Data/statements	Every Sem.
QA- SAP - 4	Job Placement	Data/statements	Every Year
QA- SAP - 5	Higher education, Entrepreneurship	Data/statements	Every Year
QA- SAP - 6	Student Participation in Off-campus Competitive events	Data/statements	Every Year
QA- SAP - 7	Proforma for Mentor's Report	Data/statements	Every Year

Institute Academic Quality Assurance Cell
Student Activities & Placement (SAP)
Awards & Achievements

Awards won during Technical Event, Competition / Cultural event, competition / Inter College fests / Sports / On-line competitions (outside JIIT)											Specify if online (Y/N)
S. No.	Name of Student	Enrl. No.	Branch	Details of the award					Level of the event (Inter College / National / International/)	Nature of the award(Cash/Certificate / Medal/ Memento etc.	
				Name of Event	Organizing body	Date	Venue	Title of Award (I / II prize, best paper etc)			

S.No.	Name	JIIT Enrl No.	Name of competitive exam (NET; SET/SLET; GATE; CAT;GRE; GMAT; IAS; IPS; IFS; UPSC; Others)	Reg./Hall ticket/admit card No. Of competitive exam	Organizing body	Year & Months appeared	Qualified (Yes/No/ Result awaited)	Rank if applicable
1								
2								

Note: Scan copy of proof to be uploaded

Institute Academic Quality Assurance Cell
Student Activities & Placement (SAP)
HUB/Group Activities
Name of the Hub: ------------------------------------
Name of Faculty Coordinators for the Hub:---------------------

S. No.	Name of the activity	Name of student organizers for the event	Details of event				Financial support (Institute, any external sponsorship, nature of external sponsorship – Cash, Kind)	Winners from JIIT/other with affiliation	College/ regional/ state/ national/ international level
			organized as a part of institute fest or individual event	Date	Type of event: (competition-on-line/off-line, demonstration, exhibition etc.)	Total number of participants			
1									
2									

Note: Scan copy of proof to be uploaded.

(Signature of faculty Co-ordinators of the hub)

Institute Academic Quality Assurance Cell

Student Activities & Placement (SAP)

Institute, JYC Activities with Societal relevance

Name of Faculty / Administrative Coordinators for the Activity: ---------------------

S. No.	Name of the activity	Name of student organizers for the event	Details of event			Financial support (Institute, any external sponsorship, nature of external sponsorship – Cash/Kind)	No of participants
			Date/ duration	**organized by institute, JYC, individual faculty, NGO, any other**	**Type of event: (Society benefit, environment etc.)**		
1							

* Copy of certificate to be submitted

Participation of students in nationally organized NSS events						
Name of the activity	**Name of Student participants**	**Enroll No.**	**Details of event**			**Type of event: (Society benefit, environment etc.)**
			Date	**NSS**	**location**	

(Signature of event Coordinators)

*Scan Copy of certificate to be uploaded.

Date:
Institute Academic Quality Assurance Cell
Student Activities & Placement (SAP)
<u>Job Placement</u>
Data to be procured from Institute Placement cell

S.No.	Name of the company	Number of offers made/ students placed	Detail of the student placed				Nature of company		Salary Package*	On campus / Off-campus
			Name	Enroll No	Branch	Program	MNC/Public sector/ National/ Pvt. Ltd. /Any other specify	Large scale/Medium scale/start-up		
1										
2										

Salary Package*: Specify if there is any difference with respect to package offered to different branches

(Signature of Placement officer)

Frequency: to be filled by every final year student on last day of his/her exam Date:

Institute Academic Quality Assurance Cell

Student Activities & Placement (SAP)

<u>Higher education, Entrepreneurship</u>

S. No.	Name of student	JIIT Enrl. No.	Branch	Name of Institute, Organization, University and place (where secured admission)	National / International	Prospective Degree (M.Sc./ M.Tech/ MBA/ PHD, etc.)	Specialization (area/branch/field)	Qualifying exam (Yes/No) (If GATE, GRE, GMAT)	Fellowship(Y/N)	Year of admission / pass out
1										
2										

* Scan copy of proof to be uploaded

Entrepreneurship / Incubation activities								
S. No.	Name of student	Enroll No.	Degree	Deptt	Type of activity / firm established (Entrepreneurship, incubation project, partnership activity, on-line free lance etc.)	Nature of financial support (external agency / Self/JIIT)	Deliverables Service / product	Year of initiation

* Scan copy of proof to be uploaded

Student Participation in Off-campus Competitive events
(Academic/technical/Cultural/Sports/Literary)

Name of the student:--------------------------

Enrl. No. Of the Student:----------------------

Class (B.Tech/DD/MBA/PhD Scholar):---------------------------

Name of the event in which student intends to participate:---

Organizing institute:---

Date:-------------------

Place/Location:---------------------------

Student Signature

Email ID & Contact number

Instructions: Every student who is intending to participate in any off campus event should fill the above form and deposit with registry. In case the student wins an award upon participation, a copy of the certificate won may be deposited at the same place. In case a student falls short of a marginal percentage of attendance, this form submitted at registry may be considered as a supporting document to authorise his/her leave of absence.

Note***: Photocopies of this blank form may be kept in the registry at a designated location and the soft copy of the same may also be maintained in the study material folder 'Notices by Registrar'. A notice may be issued from the Registrar's desk to students, and filling of this form be made mandatory.

Proforma for Mentor's Report

Name of Faculty:
Department:
Mentee students detail (No. of students, Batch and Year):
Dates of meeting:

Category of concern	Rating 5 (best) to 1(poor) Faculty to give cumulative average of rating for each of the parameter as expressed by students during the faculty-mentee meetings	Specific comments/suggestions
Academic matters		
Course structure, Course delivery		
Curriculum flexibility, elective choice,		
Classes scheduling, timetable		
Academic Resources: LRC, web/wi-fi connectivity		
Exam and evaluation related matters		
Academic environment		
Co-curricular, extracurricular, sports and extension activities		
Extra-curricular activities frequency and opportunity provided		
Sports / games facilities created, competitions conducted		
Permission to participate in off-campus reputed competitions		
Administrative support provided during on-campus events (permissions, finance, infrastructure support)		
Annapoorna / Hostel / Maintenance/Medical facility		
Rating for services of Annapoorna		
Hostel facility rating		
Rating of on-campus medical support & advice		
Rating of campus maintenance related matters		

Note*: The rating provided against each row has to be the cumulative average of the entire batch of students allocated for the mentor.
Note**: against each parameter, give a concise statement of any comments, concerns/issues raised or suggestions put forth.

Faculty mentors are to meet their mentee students periodically and by the time of End semester exams of every semester, a report of their observations has to be made and submitted to Dean, with a copy marked to Convenor, IQAC-SAP subcommittee.

4. Constitution of sub-committees for academic year 2016-17

4.1   Academic (Teaching and Learning):

(i)	Prof. R.K. Dwivedi	-	PMSE	(Convener)
(ii)	Prof. Krishan Gopal	-	ESE	
(iii)	Dr. Vikas Saxena	-	CSE	
(iv)	Dr. Rajnish K. Mishra	-	JBS	
(v)	Dr. Vikram Karwal	-	ECE	
(vi)	Dr. Krishna Sundari	-	Biotech	

4.2   Academic (Research):

(i)	Prof. G.S. Srivastava	-	Math	(Convener)
(ii)	Prof. K. Kant	-	CSE	
(iii)	Dr. Krishna Sundari	-	Biotech	
(iv)	Dr. Divakar Yadav	-	CSE	

4.3   Stakeholder Relationship:

(i)	Dr. Mukta Mani	-	HSS	(Convener)
(ii)	Dr. Krishna Sundari	-	Biotech	
(iii)	Dr. Rajnish K. Mishra	-	JBS	
(iv)	Dr. Manish K. Thakur-		CSE	

4.4   Professional Activities:

(i)	Dr. Vikram Karwal	-	ECE	(Convener)
(ii)	Dr. K. Kant	-	CSE	
(iii)	Dr. Rajnish K. Misra	-	JBS	
(iv)	Dr. Mukta Mani	-	HSS	

4.5   Student Activities and Placement:

(i)	Dr. Krishna Sundari	-	Biotech	(Convener)
(ii)	Prof. R.K. Dwivedi	-	PMSE	
(iii)	Dr. Pankaj Yadav	-	ECE	
(iv)	Dr. Manish K. Thakur	-	CSE	

5.	Constitution of audit committees to audit departments for year 2015-16:

Sl. No.	Department to be Audited	Audit Team	
5.1	Biotech	**Dr. Shamim Akhtar, ECE**	**Convener**
		Dr. Navendu Goswami, Physics	Member
		Mr. Himanshu Agarwal, CSE	Member
5.2	CSE	**Dr. R.K. Dwivedi, Physics**	**Convener**
		Dr. Vikram Karwal, ECE	Member
		Ms. Anshu Banwari, HSS	Member
5.3	ECE	**Prof. Amrish Agarwal, Math.**	**Convener**
		Dr. Vikash Saxena, CSE	Member
		Dr. Sandeep Chhokar, Physics	Member
5.4	HSS	**Dr. Rajnesh Mishra, JBS**	**Convener**
		Dr. Shikha Mehta, CSE	Member
		Dr. Bhartendu Chaturvedi, ECE	Member
5.5	JBS	**Dr. Badri Bajaj, HSS**	**Convener**
		Dr. Sangeeta Mittal, CSE	Member
		Dr. Akhilesh Kumar, Maths.	Member
5.6	Maths	**Dr. Sudha Srivastava, Biotech**	**Convener**
		Dr. Satish Chandra, CSE	Member
		Mr. Pushpendra Singh, ECE	Member
5.7	Physics	**Prof. Krishna Asawa, CSE**	**Convener**
		Dr. Vibha Gupta, Biotech	Member
		Dr. Vineet Khandelwal, CSE	Member

6. Constitution of IQAC Sub-Committees for the Academic Year 2017-18

6.1 Academic (Teaching and Learning):

i.	Prof. R.K. Dwivedi	PMSE (Convener)
ii.	Prof. Krishan Gopal	ECE
iii.	Prof. Vikas Saxena	CSE
iv.	Prof. Rajnish K. Mishra	JBS
v.	Prof. Krishna Sundari	Biotech
vi.	Dr. Vikram Karwal	ECE
vii.	Dr Monali Bhattacharya	HSS

6.2 Academic (Research):

i.	Prof. Amrish Aggarwal	Mathematics (Convener)
ii.	Dr Neetu Sardana	CSE
iii.	Dr Sujata Mohanty	Biotech
iv.	Dr Ashish Goel	ECE
v.	Dr Kanupriya Misra Bakhru	HSS
vi.	Dr Swati Rawal	PMSE
vii.	Dr Debdeep De	JBS

6.3 Stakeholder Relationship:

i.	Dr. Mukta Mani	HSS (Convener)
ii.	Prof. Krishna Sundari	Biotech
iii.	Prof.Rajnish K. Mishra	JBS
iv.	Dr. Manish K. Thakur	CSE

6.4 Professional Activities:

i.	Dr. Vikram Karwal	ECE (Convener)
ii.	Prof. Rajnish K. Misra	JBS
iii.	Dr. Mukta Mani	HSS

6.5 Student Activities and Placement:

i.	Prof. Krishna Sundari	Biotech (Convener)
ii.	Prof. R.K. Dwivedi	PMSE
iii.	Dr. Pankaj Yadav	ECE
iv.	Dr. Manish K. Thakur	CSE

7. Constitution of Audit Committees to Audit Teaching Departments for the Year 2016-17:

Sl. No.	Department to be Audited	Audit Team	
7.1	Biotechnology	**Dr. Navendu Goswami, Physics**	**Convener**
		Dr. Abhinav Gupta, ECE	Member
		Mr. Shariq Murtuza, ECE	Member
7.2	CSE & IT	**Dr. Bhagwati Prasad Chamola, Math**	**Convener**
		Dr. Vikram Karwal, ECE	Member
		Dr. Sakshi Varshney, HSS	Member
7.3	ECE	**Dr. Nitin, CSE**	**Convener**
		Dr. Chetna Gupta, CSE	Member
		Dr. Sandeep Chhokar, Physics	Member
7.4	HSS	**Dr. Rajnesh Mishra, JBS**	**Convener**
		Dr. Shatish Chandra, CSE	Member
		Dr. Manish Kumar, ECE	Member
7.5	JBS	**Dr. Lokendra Kumar, Math**	**Convener**
		Dr. Sangeeta Mittal, CSE	Member
		Dr. Monali Bhattacharya, HSS	Member
7.6	Maths	**Dr. Sudha Srivastava, Biotech**	**Convener**
		Dr. Parmeet Kaur, CSE	Member
		Dr. Amit Singhal, ECE	Member
7.7	Physics	**Dr. Vibha Rani, Biotech**	**Convener**
		Dr. Shelly Sachdeva, CSE	Member
		Dr. Vineet Khandelwal, CSE	Member

8. Constitution of Audit Committees to Audit Non-Teaching Departments for the Year 2016-17:

Sl. No.	Departments to be Audited	Audit Team	
8.1	Accounts	**Dr. Shweta Dang, Biotech**	**Convener**
		Dr. Dharamveer Rajpoot, CSE	Member
		Dr. Yogesh Gupta, Maths.	Member
8.2	Administration	**Dr. Papia Chowdhury, PMSE**	**Convener**
		Dr. Richa Gupta, ECE	Member
		Mr. Mihir Jha, Registry	Member
8.3	Environment	**Dr. Sujata Mohanty, Biotech**	**Convener**
		Dr. Monali Bhattacharya, HSS	Member
		Dr. Shikha Jain, CSE	Member
8.4	JYC	**Dr. Sanjeev Sharma, Math**	**Convener**
		Dr. Navneet K Sharma, PMSE	Member
		Dr. Ashish Goel, ESR	Member
8.5	IT	**Dr. Vikas Saxena, CSE**	**Convener**
		Dr. Abhinav Gupta, ECE	Member
		Dr. Smriti Gaur, Biotech	Member
8.6	Maintenance	**Dr. Rahul Sharma, JBS**	**Convener**
		Dr. Manoj Chauhan, PMSE	Member
		Dr. Badri Bajaj, HSS	Member
8.7	Registry	**Dr. Indira P Sarethy, Biotech**	**Convener**
		Dr. Parul Puri, ECE	Member
		Sh. Kapil Sud, SW	Member
8.8	Training & Placement	**Dr. Sandeep Kr. Singh, CSE**	**Convener**
		Dr. Gagandeep Kaur, ECE	Member
		Sr. Vijay Jaiswal, IT	Member

9. Constitution of IQAC Sub-Committees for the Academic Year 2018-19

9.1 Academic (Teaching and Learning):

i)   Prof. R.K. Dwivedi   PMSE (Convener)
ii) Prof. R.C. Mittal   Mathematics
iii) Prof. Vikas Saxena   CSE
iv) Prof. Rajnish K. Mishra   JBS
v)   Prof. Krishna Sundari   Biotech
vi) Dr. Vikram Karwal   ECE
vii) Dr Monali Bhattacharya   HSS

9.2 Academic (Research):

i)   Prof. Amrish Aggarwal   Mathematics (Convener)
ii) Dr Neetu Sardana   CSE
iii) Dr Sujata Mohanty   Biotech
iv) Dr Ashish Goel   ECE
v)   Dr Kanupriya Misra Bakhru   HSS
vi) Dr Swati Rawal   PMSE
vii) Dr S.Suresh   JBS

9.3 Stakeholder Relationship:

i)   Dr. Mukta Mani   HSS (Convener)
ii) Prof. Krishna Sundari   Biotech
iii) Prof. Rajnish K. Mishra   JBS
iv) Dr. Manish K. Thakur   CSE

9.4 Professional Activities:

i)   Dr. Vikram Karwal   ECE (Convener)
ii) Prof. Rajnish K. Misra   JBS
iii) Dr. Mukta Mani   HSS

9.5 Student Activities and Placement:

i)   Prof. Krishna Sundari   Biotech (Convener)
ii) Prof. R.K. Dwivedi   PMSE
iii) Dr. Pankaj Yadav   ECE
iv) Dr. Manish K. Thakur   CSE

10. Constitution of Audit Committees to Audit Teaching Departments for the Year 2017-18

Sl. No.	Department to be Audited	Audit Team	
10.1	Biotechnology	**Dr. Vivek Sajal, Physics**	**Convener**
		Dr. Abhinav Gupta, ECE	Member
		Dr. Amerjeet Prajapati, CSE	Member
10.2	CSE & IT	**Dr. Bhagwati Prasad Chamola, Math**	**Convener**
		Dr. Vivek Kr. Dwivedi, ECE	Member
		Dr. Sakshi Varshney, HSS	Member
10.3	ECE	**Dr. Vikas Saxena, CSE**	**Convener**
		Dr. Sandeep Kr. Singh, CSE	Member
		Dr. Sandeep Chhokar, Physics	Member
10.4	HSS	**Dr. Moonis Shakeel, JBS**	**Convener**
		Dr. Satish Chandra, CSE	Member
		Dr. Kaushal Kumar Nigam, ECE	Member
10.5	JBS	**Dr. Lokendra Kumar, Math**	**Convener**
		Dr. Sangeeta Mittal, CSE	Member
		Dr. Monika Chaudhary, HSS	Member
10.6	Maths	**Dr. Sudha Srivastava, Biotech**	**Convener**
		Dr. Parmeet Kaur, CSE	Member
		Dr. Bhartendu Chaturvedi, ECE	Member
10.7	Physics	**Dr. Vibha Rani, Biotech**	**Convener**
		Dr. Bajrang Bansal, CSE	Member
		Dr. Vineet Khandelwal, CSE	Member

11. Constitution of Audit Committees to Audit Non-Teaching Departments for the Year 2017-18

Sl. No.	Department to be Audited	Audit Team	
11.1	Account	**Dr. Shweta Dang, Biotech**	**Convener**
		Dr. Dharamveer Singh Rajpoot, CSE	Member
		Dr. Anju Bhardwaj, Maths.	Member
11.2	Administration	**Dr. Papia Chowdhury, PMSE**	**Convener**
		Dr. Jasmine Saini, ECE	Member
		Mr. Mihir Jha, Registry	Member
11.3	Environment	**Dr. Sujata Mohanty, Biotech**	**Convener**
		Dr. Santosh Dev, HSS	Member
		Dr. Shikha Jain, CSE	Member
11.4	JYC	**Dr. Sanjeev Sharma, Math**	**Convener**
		Dr. Navneet K Sharma, PMSE	Member
		Dr. Parul Puri, ECE	Member
11.5	IT	**Dr.Prakash Kumar, CSE**	**Convener**
		Dr. Vikram Karwal, ECE	Member
		Dr. Smriti Gaur, Biotech	Member
11.6	Maintenance	**Dr. Rahul Sharma, JBS**	**Convener**
		Dr. Manoj Chauhan, PMSE	Member
		Dr. Badri Bajaj, HSS	Member
11.7	Registry	**Dr. Indira P Sarethy, Biotech**	**Convener**
		Dr. Rajesh Kumar Dubey, ECE	Member
		Sh. Anurag Srivastava T & P	Member
11.8	Training and Placement	**Dr. Neetu Sardana, CSE**	**Convener**
		Dr. Gagandeep Kaur, ECE	Member
		Sr. Vijay Jaswal, IT	Member

12. Constitution of IQAC Sub-Committees for the Academic Year 2019-20

12.1 Academic (Teaching and Learning):

(i)	Prof. R.K. Dwivedi	-	PMSE	(Convener)
(ii)	Prof. RC Mittal	-	Mathematics	
(iii)	Dr. Vivek Sajal	-	PMSE	
(iv)	Dr. Rahul Sharma	-	JBS	
(v)	Dr. Juhi Gupta	-	ECE	
(vi)	Dr. Krishna Sundari	-	Biotech	
(vii)	Dr. Monali Bhattacharya	-	HSS	

12.2 Academic (Research):

(i)	Prof. Amrish Aggarwal	-	Math	(Convener)
(ii)	Dr. Neetu Sardana	-	CSE	
(iii)	Dr. Sujata Mohanti	-	Biotech	
(iv)	Dr. Ashish Goel	-	ECE	
(v)	Dr. Kanupriya Misra Bakhru	-	HSS	
(vi)	Dr. Vivek Sajal	-	PMSE	
(vii)	Dr. Moonish Sakeel	-	JBS	

12.3 Stakeholder Relationship:

(i)	Dr. Mukta Mani	-	HSS	(Convener)
(ii)	Dr. Krishna Sundari	-	Biotech	
(iii)	Dr. Moonish Sakeel	-	JBS	
(iv)	Dr. Manish K. Thakur	-	CSE	

12.4 Professional Activities:

(i)	Dr. Vikram Karwal	-	ECE	(Convener)
(ii)	Dr. Rahul Sharma	-	JBS	
(iii)	Dr. Mukta Mani	-	HSS	

12.5 Student Activities and Placement

(i)	Dr. Krishna Sundari	-	Biotech	(Convener)
(ii)	Prof. R.K. Dwivedi	-	PMSE	
(iii)	Dr. Pankaj Yadav	-	ECE	
(iv)	Dr. Manish K. Thakur	-	CSE & IT	

13. Constitution of Audit Committees to Audit Teaching Departments for the Year 2018-19

Sl. No.	Department to be Audited	Audit Team	
13.1	Biotechnology	**Dr. Vivek Sajal, Physics**	**Convener**
		Dr. Ashish Goel, ECE	Member
		Dr. Amerjeet Prajapati, CSE	Member
13.2	CSE & IT	**Dr. Bhagwati Prasad Chamola, Math**	**Convener**
		Dr. Vivek Kr. Dwivedi, ECE	Member
		Dr. Ruchi Gautam, HSS	Member
13.3	ECE	**Dr. Anuja Arora, CSE**	**Convener**
		Dr. Tribhuwan Kumar Tiwari, CSE	Member
		Dr. Sandeep Chhokar, Physics	Member
13.4	HSS	**Dr. Moonis Shakeel, JBS**	**Convener**
		Dr. Satish Chandra, CSE	Member
		Dr. Kaushal Kumar Nigam, ECE	Member
13.5	JBS	**Dr. Lokendra Kumar, Math**	**Convener**
		Dr. Sangeeta Mittal, CSE	Member
		Dr. Shirin Alavi, HSS	Member
13.6	Maths	**Dr. Reema Gabrani, Biotech**	**Convener**
		Dr. Parmeet Kaur, CSE	Member
		Dr. Bhartendu Chaturvedi, ECE	Member
13.7	Physics	**Dr. Chetna Gupta, CSE**	**Convener**
		Dr. Rachna Gupta, ECE	Member
		Dr. Vineet Khandelwal, CSE	Member

14. Constitution of Audit Committees to Audit Non-Teaching Departments for the Year 2018-19

Sl. No.	Department to be Audited	Audit Team	
14.1	Account	**Dr. Shweta Dang, Biotech**	**Convener**
		Dr. Dharamveer Singh Rajpoot, CSE	Member
		Dr. Anuj Bhardwaj, Maths.	Member
14.2	Administration	**Dr. Papia Chowdhury, PMSE**	**Convener**
		Dr. Jasmine Saini, ECE	Member
		Mr. Mihir Jha, Registry	Member
14.3	Environment	**Dr. Sujata Mohanty, Biotech**	**Convener**
		Dr. Santosh Dev, HSS	Member
		Dr. Shikha Jain, CSE	Member
14.4	JYC	**Dr. Sanjeev Sharma, Math**	**Convener**
		Dr. Navneet K Sharma, PMSE	Member
		Sh. Shivaji Tyagi, ECE	Member
14.5	IT	**Dr. Prakash Kumar, CSE**	**Convener**
		Dr. Vikram Karwal, ECE	Member
		Dr. Smriti Gaur, Biotech	Member
14.6	Maintenance	**Dr. Rahul Sharma, JBS**	**Convener**
		Dr. Manoj Chauhan, PMSE	Member
		Dr. Badri Bajaj, HSS	Member
14.7	Registry	**Dr. Indira P Sarethy, Biotech**	**Convener**
		Dr. Madhu Jain, ECE	Member
		Sh. Anurag Srivastava, SOP	Member
14.8	Training and Placement	**Dr. Neetu Sardana, CSE**	**Convener**
		Dr. Gagandeep Kaur, ECE	Member
		Sr. Vijay Jaiswal, IT	Member

14.9	NSS	**Dr Amba Agrawal, HSS**	**Convener**
		Dr Ruby Beniwal, ECE	Member
		Dr Raghvendra Singh, ECE	Member

15. Constitution of IQAC Sub-Committees for the Academic Year 2020-21

15.1 Academic (Teaching and Learning):

(i)	Prof. R.K. Dwivedi	-	PMSE	(Convener)
(ii)	Prof. RC Mittal	-	Mathematics	
(iii)	Dr. Anshu D Varshney	-	PMSE	
(iv)	Dr. Rahul Sharma	-	JBS	
(v)	Dr. Juhi Gupta	-	ECE	
(vi)	Dr. Krishna Sundari	-	Biotech	
(vii)	Dr. Monali Bhattacharya	-	HSS	
(viii)	Dr Chetna Gupta	-	CSE	

15.2 Academic (Research):

(i)	Prof. Amrish Aggarwal	-	Math	(Convener)
(ii)	Dr. Neetu Sardana	-	CSE	
(iii)	Dr. Sujata Mohanty	-	Biotech	
(iv)	Dr. Ashish Goel	-	ECE	
(v)	Dr. Kanupriya Misra Bakhru-		HSS	
(vi)	Dr. Prasant Chauhan	-	PMSE	
(vii)	Dr. Archana Srivastava	-	JBS	

15.3 Stakeholder Relationship:

(i)	Dr. Mukta Mani	-	HSS	(Convener)
(ii)	Dr. Krishna Sundari	-	Biotech	
(iii)	Dr. Satyendra Kumar	-	ECE	
(iv)	Dr. Manish K. Thakur	-	CSE	

15.4 Professional Activities:

(i)	Dr. Vikram Karwal	-	ECE	(Convener)
(ii)	Dr. Rahul Sharma	-	JBS	
(iii)	Dr. Mukta Mani	-	HSS	

15.5 Student Activities and Placement

(i)	Dr. Krishna Sundari	-	Biotech	(Convener)
(ii)	Prof. R.K. Dwivedi	-	PMSE	
(iii)	Dr. Pankaj Yadav	-	ECE	
(iv)	Dr. Manish K. Thakur	-	CSE	
(v)	Dr Alok Joshi	-	ECE	
(vi)	Dr. Ritesh Kumar Sharma	-	ECE	

16. Constitution of Audit Committees to Audit Teaching Departments for the Year 2019-20

Sl. No.	Department to be Audited	Audit Team	
16.1	Biotechnology	**Dr. Ashish Goel, ECE**	**Convener**
		Dr. Amarjeet Prajapati, CSE & IT	Member
		Dr. Prashant Chaudhary, PMSE	Member
16.2	CSE & IT	**Prof. Anirban Pathak , PMSE**	**Convener**
		Dr. Vivek Kr. Dwivedi, ECE	Member
		Dr. Sakshi Varshney, HSS	Member
16.3	ECE	**Dr. Anuja Arora, CSE & IT**	**Convener**
		Dr. Tribhuwan Kumar Tewari, CSE & IT	Member
		Dr Amit Kumar Verma, PMSE	Member
16.4	HSS	**Dr. Chetna Dabas, CSE & IT**	**Convener**
		Dr. Kaushal Kumar Nigam, ECE	Member
		Dr. Vishal Gupta, JBS	Member
16.5	JBS	**Dr. Sandeep Kumar Singh, CSE & IT**	**Convener**
		Dr. Pato Kumari, Maths	Member
		Dr. Shirin Alavi, HSS	Member
16.6	Maths	**Dr. Reema Gabrani, Biotechnology**	**Convener**
		Dr. Bharat Gupta, CSE & IT	Member
		Dr. Bhartendu Chaturvedi, ECE	Member
16.7	Physics	**Dr. Chetna Gupta, CSE & IT**	**Convener**
		Dr. Richa Gupta, ECE	Member
		Dr. Puneet Pannu, HSS	Member

17. Constitution of Audit Committees to Audit Non-Teaching Departments for the Year 2019-20

Sl. No.	Department to be Audited	Audit Team	
17.1	Account	**Prof. Vibha Rani, Biotechnology**	**Convener**
		Dr. Anuj Bhardwaj, Maths.	Member
		Shri Babu Ram Singh Gen. Admn.	Member
17.2	Administration	**Prof. Shantanu Kumar Biswas, JBS**	**Convener**
		Dr. Jasmine Saini, ECE	Member
		Mr. Rajbir Singh, LRC	Member
17.3	Environment	**Prof. Sudha Srivastava, Biotechnology**	**Convener**
		Dr. Santosh Dev, HSS	Member
		Dr. Kavita Pandey, CSE & IT	Member
17.4	JYC	**Dr. Manish Kumar Thakur, CSE & IT**	**Convener**
		Dr. Navendu Goswami , PMSE	Member
		Sh. Shivaji Tyagi, ECE	Member
17.5	IT	**Dr. Prakash Kumar, CSE & IT**	**Convener**
		Dr. Vikram Karwal, ECE	Member
		Dr. Pankaj Srivastava, Maths	Member
17.6	Maintenance	**Dr. Badri Bajaj, HSS**	**Convener**
		Dr. Megha Agarwal , ECE	Member
		Dr. Sujata Kapoor, JBS	Member
17.7	Registry	**Prof. Neeraj Wadhwa, Biotechnology**	**Convener**
		Dr. Madhu Jain, ECE	Member
		Sh. Anurag Srivastava, SOP	Member
17.8	Training and Placement	**Dr. Neetu Sardana, CSE & IT**	**Convener**
		Dr. Satyendra Kumar ECE	Member
		Dr. Vibha Gupta, Biotechnology	Member

17.9	NSS	Dr Ruby Beniwal, ECE	**Convener**
		Dr Ekta Srivastava, HSS	Member
		Dr Raghvendra Singh, ECE	Member

18.   Constitution of IQAC Sub-Committees for the Academic Year 2021-22

18.1   Academic (Teaching and Learning):

(i)	Prof. R.K. Dwivedi	-	PMSE	(Convener)
(ii)	Prof. RC Mittal	-	Mathematics	
(iii)	Dr. Anshu D Varshney	-	PMSE	
(iv)	Dr. Rahul Sharma	-	JBS	
(v)	Dr. Juhi Gupta	-	ECE	
(vi)	Dr. Krishna Sundari	-	Biotech	
(vii)	Dr. Monali Bhattacharya	-	HSS	
(viii)	Dr Chetna Gupta	-	CSE	

18.2   Academic (Research):

(i)	Prof. Amrish Aggarwal	-	Math	(Convener)
(ii)	Dr. Neetu Sardana	-	CSE	
(iii)	Dr. Sujata Mohanty	-	Biotech	
(iv)	Dr. Ashish Goel	-	ECE	
(v)	Dr. Kanupriya Misra Bakhru	-	HSS	
(vi)	Dr. Prasant Chauhan	-	PMSE	
(vii)	Dr. Archana Srivastava	-	JBS	

18.3   Stakeholder Relationship:

(i)	Dr. Mukta Mani	-	HSS	(Convener)
(ii)	Dr. Krishna Sundari	-	Biotech	
(iii)	Dr. Satyendra Kumar	-	ECE	
(iv)	Dr. Manish K. Thakur	-	CSE	

18.4   Professional Activities:

(i)	Dr. Vikram Karwal	-	ECE	(Convener)
(ii)	Dr. Rahul Sharma	-	JBS	
(iii)	Dr. Mukta Mani	-	HSS	

18.5   Student Activities and Placement

(i)	Prof.. Krishna Sundari	-	Biotech	(Convener)
(ii)	Prof. R.K. Dwivedi	-	PMSE	
(iii)	Dr. Pankaj Yadav	-	ECE	
(iv)	Dr. Manish K. Thakur	-	CSE	
(v)	Dr Alok Joshi	-	ECE	
(vi)	Dr. Ritesh Kumar Sharma	-	ECE	

19. Department Quality Assurance Cell - 2021-22

Dept. of CSE & IT
    (i)   Dr Neetu Sardana
    (ii) Dr Chetna Gupta
    (iii) Dr Chetna Dabas
    (iv) Dr Hema N
    (v) Dr Raju Pal

Dept. of ECE
    (i)   Dr. Garima Kapur
    (ii) Dr. Parul Arora
    (iii) Dr. Ajay Kumar
    (iv) Ms. K. Nisha

Dept. of Biotechnology
    (i)   Prof.Krishna Sundari
    (ii) Prof Sujata Mohanty
    (iii) Dr. Rachana
    (iv) Dr. Shalini Mani

JBS
    (i)   Prof. Rajnish Mishra
    (ii) Dr Rahul Sharma
    (iii) Dr Shriram Purankar
    (iv) Dr Vishal Gupta
    (v) Mr Ajit Kumar

Dept. of PMSE
    (i)   Professor R K Dwivedi
    (ii) Dr. Anuraj Panwar
    (iii) Dr. Ashish Bhatnagar
    (iv) Dr. Manoj Tripathi

Dept. of Mathematics
    (i)   Prof. Amrish Agarwal
    (ii) Dr. Pankaj Srivastava
    (iii) Dr. Neha Singhal

Dept. of HSS
    (i)   Dr Shirin Alavi
    (ii) Dr Badri Bajaj
    (iii) Dr Deepak Kumar
    (iv) Dr Chandrima Choudhary

20. <u>AQAR committee 2021-22</u>

AQAR Convener

Prof. R. K. Dwivedi, PMSE

CRITERION I

Dr Anshu Varshney, PMSE

Dr Prashant Chauhan, PMSE

CRITERION II

Prof. Chetna Gupta, CSE

Dr Neetu Sardana, CSE

CRITERION III

Prof. Amrish Aggrawal, Mathematics

Dr Anuj Bhardwaj, Mathematics

CRITERION IV

Dr Alok Joshi, ECE

Dr Juhi Gupta, ECE

CRITERION V

Prof. Krishna Sundari, Biotechnology

Prof. Sujata Mohanty, Biotechnology

CRITERION VI

Dr Mukta Mani, HSS

Dr Monali Bhattacharya, HSS

CRITERION VII

Dr Archana Srivastava, JBS

Dr Rajnish Mishra, JBS

21. Constitution of Audit Committees to Audit Teaching Departments for the Year 2020-21

Sl. No.	Department to be Audited	Audit Team	
1.	Biotechnology	**Dr. Ashish Goel, ECE**	**Convener**
		Dr. Adwitiya Sinha, CSE & IT	Member
		Dr. Prashant Chauhan, PMSE	Member
2.	CSE & IT	**Prof. Anirban Pathak , PMSE**	**Convener**
		Dr. Sajaivir Singh, ECE	Member
		Dr. Sakshi Varshney, HSS	Member
3.	ECE	**Dr. Anuja Arora, CSE & IT**	**Convener**
		Dr. Tribhuwan Kumar Tewari, CSE & IT	Member
		Dr Amit Kumar Verma, PMSE	Member
4.	HSS	**Dr. Chetna Dabas, CSE & IT**	**Convener**
		Dr. Mukesh Saraswat, ECE	Member
		Dr. Vishal Gupta, JBS	Member
5.	JBS	**Dr. Sandeep Kumar Singh, CSE & IT**	**Convener**
		Dr. Pato Kumari, Maths	Member
		Dr. Swati Sharma, HSS	Member
6.	Maths	**Dr. Reema Gabrani, Biotechnology**	**Convener**
		Dr. Bharat Gupta, CSE & IT	Member
		Dr. Abhinav Gupta, ECE	Member
7.	Physics	**Dr. Chetna Gupta, CSE & IT**	**Convener**
		Dr. Richa Gupta, ECE	Member
		Dr. Deepak Verma, HSS	Member

22. Constitution of Audit Committees to Audit Non-Teaching Departments (Activities of Session 2020-2021)

Sl. No.	Department to be Audited	Audit Team	
1	Account	**Prof. Vibha Rani, Biotechnology**	**Convener**
		Dr. Dinesh C S. Bisht, Maths	Member
		Shri Babu Ram Singh Gen. Admn.	Member
2	Administration	**Prof. Papia Choudhary, PMSE**	**Convener**
		Dr. Ashish Gupta, ECE	Member
		Mr. Rajbir Singh, LRC	Member
3	Environment	**Prof. Sudha Srivastava, Biotechnology**	**Convener**
		Mr. Manas Ranjan Behera, HSS	Member
		Dr. Kavita Pandey, CSE	Member
4	JYC	**Prof. Navendu Goswami, PMSE**	**Convener**
		Dr. Sangeeta Mittal, CSE & IT	Member
		Sh. Shivaji Tyagi, ECE	Member
5	IT	**Dr. Pankaj Srivastava, Maths**	**Convener**
		Dr. Vinay Khare, ECE	Member
		Dr. Aman Preet Kaur, CSE & IT	Member
6	Maintenance	**Dr. Megha Agarwal , ECE**	**Convener**
		Dr. Sujata Kapoor, JBS	Member
		Mr. Baleshwar Tiwari ECE Lab.	Member
7	Registry	**Prof. Neeraj Wadhwa, Biotech**	**Convener**
		Dr. Madhu Jain, ECE	Member
		Sh. Vinod Kumar, T & P	Member
8	Training and Placement	**Dr. Vibha Gupta, Biotechnology**	**Convener**
		Dr. K. Rajalakshmi, CSE	Member

		Dr. Satyendra Kumar ECE	Member
9	NSS	**Dr. Ruby Beniwal, ECE**	**Convener**
		Dr. Ekta Srivastava, HSS	Member
		Dr. Raghvenda Singh, ECE	Member
10	Hostels' Administration	**Dr. Charu Gandhi, CSE & IT**	**Convener**
		Dr Shweta Dang, Biotechnology	Member
		Shri Mihir Jha, Deputy Registrar	Member

23. Constitution of IQAC Sub-Committees for the Academic Year 2022-23

Academic (Teaching and Learning):

i)	Prof. Navneet K Sharma	-	PMSE	(Convener)
ii)	Dr. Anshu D Varshney	-	PMSE	(Co-convener)
iii)	Prof. RC Mittal	-	Mathematics
iv)	Dr Garima Srivastava	-	JBS
v)	Dr Juhi Gupta	-	ECE
vi)	Prof. Sudha Srivastava	-	Biotech
vii)	Dr. Monali Bhattacharya	-	HSS
viii)	Prof. Chetna Gupta	-	CSE

Academic (Research):

i)	Prof. B.P.Chamola	-	Mathematics	(Convener)
ii)	Prof Jitendra Mohan	-	ECE
iii)	Dr. Neetu Sardana	-	CSE
iv)	Prof. Sujata Mohanty	-	Biotech
v)	Dr. Kanupriya Misra Bakhru	-	HSS
vi)	Dr. Prasant Chauhan	-	PMSE
vii)	Dr. Archana Srivastava	-	JBS

Stakeholder Relationship:

i)	Dr. Mukta Mani	-	HSS	(Convener)
ii)	Dr. Satyendra Kumar	-	ECE
iii)	Dr. Alka Singhal	-	CSE
iv)	Dr. Sweta Goel	-	JBS

Professional Activities:

i)	Prof. Sajai Vir Singh	-	ECE	(Convener)
ii)	Dr Alok Joshi	-	ECE
iii)	Dr Anuja Arora	-	CSE

Student Activities and Placement

i)	Prof. Krishna Sundari	-	Biotech	(Convener)
ii)	Dr. Manish K. Thakur	-	CSE
iii)	Dr. Ritesh Kumar Sharma	-	ECE

24. Departmental Quality Assurance Cell (DQAC) 2022-23

Dept. of CSE & IT

    (i) Dr Neetu Sardana
    (ii) Dr Chetna Gupta
    (iii) Dr Parul Aggrawal
    (iv) Dr Somya Jain

Dept. of ECE

    (i) Dr. Garima Kapur
    (ii) Ms. Bhawna Gupta
    (iii) Dr Akansha Bansal
    (iv) Dr. Neetu Joshi

Dept. of Biotechnology

    (i) Prof Sudha Srivastava
    (ii) Dr. Vibha Gupta
    (iii) Dr. Pooja Choudhary

JBS

    (i) Dr Shriram Purankar
    (ii) Dr Vishal Gupta
    (iii) Dr Sweta Goel

Dept. of PMSE

    (i) Dr. Anuraj Panwar
    (ii) Dr. Ashish Bhatnagar
    (iii) Dr. Amit Vema
    (iv) Dr Ravi Gupta

Dept. of Mathematics

    (i) Prof. B. P. Chamola
    (ii) Dr. Pankaj Srivastava
    (iii) Dr. Neha Singhal

Dept. of HSS

    (i) Dr Amba Aggrawal
    (ii) Dr Namreeta Kumari
    (iii) Dr Amandeep Kaur
    (iv) Dr Deepak Verma

25. AQAR committee 2022-23

AQAR Convener

Prof. Navneet Sharma

CRITERION I

Dr Anshu Varshney, PMSE

Dr Prashant Chauhan, PMSE

CRITERION II

Prof. Chetna Gupta, CSE

Dr Neetu Sardana, CSE

CRITERION III

Prof. B. P. Chamola, Mathematics

Dr Sarfaraz, Mathematics

CRITERION IV

Dr Alok Joshi, ECE

Dr Juhi Gupta, ECE

CRITERION V

Prof. Krishna Sundari, Biotechnology

Prof. Sujata Mohanty, Biotechnology

CRITERION VI

Dr Mukta Mani, HSS

Dr Monali Bhattacharya, HSS

CRITERION VII

Dr Archana Srivastava, JBS

Dr Sweta Goel, JBS

26   Constitution of Audit Committees to Audit Teaching Departments for the Year 2021-22

Sl. No.	Department to be Audited	Audit Team	
1.	Biotechnology	**Prof. Navendu Goswami, PMSE** Dr. Adwitiya Sinha, CSE & IT Dr. Ashish Gupta, ECE	**Convener** Member Member
2.	CSE & IT	**Prof. Sajaivir Singh, ECE** Dr. Sakshi Varshney, HSS Dr Ashish Bhatnagar, PMSE	**Convener** Member Member
3.	ECE	**Prof. Lokendra Kumar, Mathematics** Dr. Tribhuwan Kumar Tewari, CSE & IT Dr Amit Kumar Verma, PMSE	**Convener** Member Member
4.	HSS	**Prof. Rachana, Biotechnology** Dr. Vishal Gupta, JBS Dr. Mukesh Saraswat, ECE	**Convener** Member Member
5.	JBS	**Prof. Sandeep Kumar Singh, CSE & IT** Dr. Pato Kumari, Maths Dr. Swati Sharma, HSS	**Convener** Member Member
6.	Maths	**Prof. Reema Gabrani, Biotechnology** Dr. Bharat Gupta, CSE & IT Dr. Shruti Kalra, ECE	**Convener** Member Member
7.	Physics	**Prof. Chetna Gupta, CSE & IT** Dr. Richa Gupta, ECE Dr. Deepak Verma, HSS	**Convener** Member Member

27. Constitution of Audit Committees to Audit Non-Teaching Departments for the Session 2021-22

Sl. No.	Department to be Audited	Audit Team	
1	Account	**Prof. Vibha Rani, Biotechnology** Dr. Dinesh C S. Bisht, Maths Shri Babu Ram Singh Gen. Admn.	**Convener** Member Member
2	Administration	**Prof. Jitendra Mohan, ECE** Dr. Prashant Chauhan, PMSE Mr. Rajbir Singh, LRC	**Convener** Member Member
3	Environment	**Prof. Sudha Srivastava, Biotechnology** Mr. Manas Ranjan Behera, HSS Dr. Kavita Pandey, CSE	**Convener** Member Member
4	JYC	**Dr. Manoj Chauhan, PMSE** Dr. Sangeeta Mittal, CSE & IT Sh. Shivaji Tyagi, ECE	**Convener** Member Member
5	IT	**Dr. Pankaj Srivastava, Maths** Dr. Vinay Khare, ECE Dr. Aman Preet Kaur, CSE & IT	**Convener** Member Member
6	Maintenance	**Dr. Megha Agarwal, ECE** Dr. Sujata Kapoor, JBS Mr. Baleshwar Tiwari ECE Lab.	**Convener** Member Member
7	Registry	**Prof. Shweta Dang, Biotechnology** Dr. Madhu Jain, ECE Sh. Vinod Kumar, T & P	**Convener** Member Member
8	Training and Placement	**Dr. Vibha Gupta, Biotechnology** Dr. K. Rajalakshmi, CSE Dr. Satyendra Kumar ECE	**Convener** Member Member
9	NSS	**Dr. Ruby Beniwal, ECE** Dr. Ekta Srivastava, HSS Dr. Raghvenda Singh, ECE	**Convener** Member Member
10	Hostels' Administration	**Prof. Charu Gandhi, CSE & IT** Dr Juhi, ECE Shri Mihir Jha, Deputy Registrar	**Convener** Member Member

28   <u>Constitution of Sub-Committees of IQAC -2023-24</u>

D)   Academic (Teaching and Learning):

(i)	Prof. Navneet K Sharma	-	PMSE	(Convener)
(ii)	Dr. Anshu D Varshney	-	PMSE	(Co-convener)
(iii)	Dr Garima Srivastava	-	JBS	
(iv)	Dr Juhi Gupta	-	ECE	
(v)	Prof. Sudha Srivastava	-	Biotech	
(vi)	Dr. Monali Bhattacharya	-	HSS	
(vii)	Prof. Chetna Gupta	-	CSE	
(viii)	Dr Shashank Goel	-	Maths	

E)   Academic (Research):

(i)	Prof. B.P.Chamola	-	Mathematics	(Convener)
(ii)	Prof Jitendra Mohan	-	ECE	(Co-convener)
(iii)	Dr. Parmeet Kaur	-	CSE	
(iv)	Prof. Sujata Mohanty	-	Biotech	
(v)	Dr. Kanupriya Misra Bakhru	-	HSS	
(vi)	Dr. Prasant Chauhan	-	PMSE	
(vii)	Dr. Archana Srivastava	-	JBS	

F)   Stakeholder Relationship:

(v)	Dr. Mukta Mani	-	HSS	(Convener)
(vi)	Dr. Satyendra Kumar	-	ECE	
(vii)	Dr. Alka Singhal	-	CSE	
(viii)	Dr. Sweta Goel	-	JBS	

D)   Professional Activities:

(iv)	Prof. Sajai Vir Singh	-	ECE	(Convener)
(v)	Dr Alok Joshi	-	ECE	
(vi)	Dr Amit Mishra	-	CSE	

E)   Student Activities and Placement

(iv)	Prof. Krishna Sundari	-	Biotech	(Convener)
(v)	Dr. Manish K. Thakur	-	CSE	
(vi)	Dr. Ritesh Kumar Sharma	-	ECE	

29   <u>Department Quality Assurance Cell for AY 2023-24</u>

Dept. of CSE & IT
> (i) Prof. Neetu Sardana
> (ii) Prof. Chetna Gupta
> (iii) Dr. Parul Agarwal
> (iv) Dr. Somya Jain

Dept. of ECE
> (i) Dr. Garima Kapur
> (ii) Dr Bhawna Gupta
> (iii) Dr. Akansha Bansal
> (iv) Dr. Neetu Joshi

Dept. of Biotechnology
> (i) Prof. Sudha Srivastava
> (ii) Dr. Vibha Gupta
> (iii) Dr. Pooja Choudhary

Jaypee Business School
> (i) Dr. Shriram Purankar
> (ii) Dr. Vishal Gupta
> (iii) Dr. Sweta Goel,

Dept. of PMSE
> (i) Dr. Amit Vema
> (ii) Dr. Anuraj Panwar
> (iii) Dr. Ashish Bhatnagar
> (iv) Dr. Ravi Gupta

Dept. of Mathematics
(i)   Prof. B. P. Chamola
> (ii) Dr. Pankaj Srivastava
> (iii) Dr. Dinesh C.S. Bisht
> (iv) Dr. Neha Singhal

Dept. of HSS
> (i) Dr. Amba Aggrawal
> (ii) Dr. Namreeta Kumari
> (iii) Dr. Amandeep Kaur
> (iv) Dr. Deepak Verma

30.   <u>**IQAC-AQAR Committee for AY 2023-24**</u>

IQAC-AQAR Committee Coordinator
Prof. Navneet Kr Sharma, PMSE

CRITERION I
Dr Anshu Varshney, PMSE
Dr Prashant Chauhan, PMSE
Dr Amanpreet Kaur, CSE & IT
Dr Satyendra Kumar, ECE

CRITERION II
Prof Chetna Gupta, CSE & IT
Prof. Neetu Sardana, CSE & IT
Dr Rajnish Prakash Singh, Biotech

CRITERION III
Dr Pankaj Srivastava, Mathematics
Dr Dinesh C.S. Bisht, Mathematics
Dr Mohd. Sarfaraz, Mathematics
Dr Parmeet Kaur, CSE & IT
Dr Garima Kapur, ECE

CRITERION IV
Dr Juhi, ECE
Dr Ruby Beniwal, ECE
Dr Shivani Kapoor, JBS

CRITERION V
Prof Krishna Sundari, Biotech
Prof Sujata Mohanty, Biotech
Dr. Ritesh Kumar Sharma, ECE

CRITERION Vl
Prof Mukta Mani, HSS
Dr Monali Bhattacharya, HSS
Dr Alka Singhal, CSE & IT

CRITERION VII
Dr Archana Srivastava, JBS
Dr Sweta Goel, JBS
Dr Deepak Verma, HSS

31. Constitution of Audit Committees of 2023-24 to Audit Teaching Departments for the Year 2022-23

Sl. No.	Department to be Audited	Audit Team	
1	Biotechnology	Prof. Rakesh Kumar Gupta, Professor and Principal, Ram Lal Anand College, University of Delhi, South Campus, Delhi	**Convener (External Member)**
		Prof. Neetu Sardana, CSE & IT	**Coordinator,** Internal Member
		Dr. Adwitiya Sinha, CSE & IT	Internal Member
		Dr. Ashish Gupta, ECE	Internal Member
2	CSE & IT	Prof. D. K. Tayal, Indira Gandhi Delhi Technical University for Women, New Delhi	**Convener (External Member)**
		Prof. Sajai Vir Singh, ECE	**Coordinator,** Internal Member
		Dr. Yogesh Gupta, Maths	Internal Member
		Dr. Ashish Bhatnagar, PMSE	Internal Member
3	ECE	Prof. Nidhi Goel, Indira Gandhi Delhi Technical University for Women, Delhi	**Convener (External Member)**
		Prof. Lokendra Kumar, Mathematics	**Coordinator,** Internal Member
		Dr. Shikha Jain, CSE	Internal Member
		Dr. Sandeep Chhoker, PMSE	Internal Member
4	HSS	Prof. Madhu Vij, Faculty of Management Studies, University of Delhi, Delhi	**Convener (External Member)**
		Prof. Rachana, Biotechnology	**Coordinator,** Internal Member
		Dr. Parmeet Kaur, CSE & IT	Internal Member
		Dr. Mukesh Saraswat, ECE	Internal Member
5	JBS	Dr. Pankaj Kumar, Kalindi College, Delhi University, Delhi	**Convener (External Member)**
		Prof. Navneet K Sharma, PMSE	**Coordinator,** Internal Member
		Dr. Anuj Bhardwaj, Maths	Internal Member
		Dr. Madhu Jain, ECE	Internal Member
6	Maths	Prof. C. S. Lalitha, University of Delhi, South Campus, Delhi	**Convener (External Member)**
		Prof. Vineet Khandelwal, ECE	**Coordinator,** Internal Member
		Dr. Amba Agarwal, HSS	Internal Member
		Dr. Shruti Kalra, ECE	Internal Member
7	Physics	Prof. Suresh Chandra Sharma, Delhi Technical University, New Delhi	**Convener (External Member)**
		Prof. Anuja Arora, CSE & IT	**Coordinator,** Internal Member
		Dr. Smriti Gaur, Biotech	Internal Member
		Dr. Deepak Verma, HSS	Internal Member

32. Constitution of Audit Committees of 2023-24 to Audit Non-Teaching Departments for the Session 2022-23

Sl. No.	Department to be Audited	Audit Team	
1	Account	**Prof. Mukta Mani, HSS**	**Convener**
		Dr. Dinesh C S. Bisht, Maths	Member
		Mr. Vijay Jaiswal, IT	Member
2	Administration	**Prof. Jitendra Mohan, ECE**	**Convener**
		Dr. Prashant Chauhan, PMSE	Member
		Mr. Rajbir Singh, LRC	Member
3	Environment	**Prof. Chetna Gupta, CSE & IT**	**Convener**
		Mr. Manas Ranjan Behera, HSS	Member
		Dr. Bhartendu Chaturvedi, ECE	Member
4	JYC	**Dr. Manoj Chauhan, PMSE**	**Convener**
		Dr. Sangeeta Mittal, CSE & IT	Member
		Mr. Shivaji Tyagi, ECE	Member
5	IT	**Dr. Pankaj Srivastava, Maths**	**Convener**
		Dr. Vinay Khare, ECE	Member
		Dr. Aman Preet Kaur, CSE & IT	Member
6	Maintenance	**Dr. Megha Agarwal, ECE**	**Convener**
		Dr. Sujata Kapoor, JBS	Member
		Mr. Baleshwar Tiwari, ECE Lab.	Member
7	Registry	**Prof. Shweta Dang, Biotechnology**	**Convener**
		Dr. Badri Bajaj, HSS	Member
		Mr. Vinod Kumar, T & P	Member
8	Training and Placement	**Dr. Vibha Gupta, Biotechnology**	**Convener**
		Dr. K. Rajalakshmi, CSE	Member
		Dr. Satyendra Kumar, ECE	Member
9	NSS	**Prof. Devpriya Soni, CSE & IT**	**Convener**
		Dr. Ekta Srivastava, HSS	Member
		Dr. Anuraj Panwar, PMSE	Member
10	Hostels' Administration	**Prof. Charu Gandhi, CSE & IT**	**Convener**
		Dr. Juhi, ECE	Member
		Mr. Mihir Jha, Deputy Registrar	Member