Jaypee Institute of Information Technology

Approval for the Expenditure from Extramural Funds

Date: _____

1. **Project Name/ID No.:** _____

2. **PI/Co-PI Name: (a)** _____ **(b)** _____

3. **Department:** _____

4. **Project Start Date:** _____ **Completion Date:** _____

S.No.	Nature of Expenditure /Items to be purchased	Budget Head	Available Balance as on date	Required funds	Remarks
	Total				

PI /CO PI Signature	DEAN (IA&SP) Signature	HOD Signature

Accounts Departments	Remark
Funds Available: YES/NO	
Accounts Department **Signature**	

Approved/Not Approved	Remark, if any
VC OFFICE **Signature**	
PC OFFICE **Signature**	